



Ordinary Council Meeting

Agenda

17 June 2021

**Notice is hereby given in accordance with the provisions of the
Local Government Act 1993 that an
Ordinary Meeting of Warrumbungle Shire Council
will be held in the Council Chambers, John Street,
Coonabarabran
on **Thursday, 17 June 2021** commencing at **5:00 pm**.**

Mayor: Cr Ambrose Doolan

Councillors: Kodi Brady
Anne-Louise Capel
Fred Clancy
Wendy Hill
Aniello Iannuzzi (Deputy Mayor)
Ray Lewis
Peter Shinton
Denis Todd

Please note:

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Council's Vision Excellence in Local Government

Mission Statement

We will provide:

- Quality, cost effective services that will enhance our community's lifestyle, environment, opportunity and prosperity.
- Infrastructure and services which meet the social and economic needs and aspirations of the community now and in the future.
- Effective leadership and good governance, by encouraging teamwork, through a dedicated responsible well trained workforce.

Values

- ✓ **Honesty**
Frank and open discussion, taking responsibility for our actions
- ✓ **Integrity**
Behaving in accordance with our values
- ✓ **Fairness**
Consideration of the facts and a commitment to two way communication
- ✓ **Compassion**
Working for the benefit and care of our community and the natural environment
- ✓ **Respect**
To ourselves, colleagues, the organisation and the community, listening actively and responding truthfully
- ✓ **Transparency**
Open and honest interactions with each other and our community
- ✓ **Passion**
Achievement of activities with energy, enthusiasm and pride
- ✓ **Trust**
Striving to be dependable, reliable and delivering outcomes in a spirit of goodwill
- ✓ **Opportunity**
To be an enviable workplace creating pathways for staff development

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AGENDA

ACKNOWLEDGEMENT OF COUNTRY – Council acknowledges the Traditional Custodians of the Land at which the meeting is held and pays its respects to Elders both past and present and extends that respect to other Aboriginal people who are present.

Turn Off Mobile Phones

Audio Recording of Council Meetings

Apologies/Leave of Absence

Confirmation of Minutes

20 May 2021

Disclosure of Interest

Pecuniary Interest

Non Pecuniary Conflict of Interest

Mayoral Minute/s

Delegate Report/s

Reports of Committees

Reports to Council

Notices of Motion/Questions with Notice/Rescission Motions

Reports to be considered in Closed Council

Conclusion

.....
ROGER BAILEY
GENERAL MANAGER

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Item 1 Mayoral Minute – Mayors Log of Activity, Kilometres Travelled and Expenses from 10 May 2021 to 7 June 2021

MAYORAL MINUTE – MAYORS ACTIVITY

<u>Date</u>	<u>Type</u>	<u>In/Out</u>	<u>Activity</u>
19-May	Letter	In	Coonabarabran Public School
20-May	Meeting	Attended	Meeting with GM & Deputy Mayor
	Meeting	Attended	Meeting with Peter Kenyon, GM & Director Environment & Development Services
	Meeting	Chaired	May Council Meeting
23-May	Email	In	Ratepayer re No 3 Oval overbooked
25-May	Phone Call	Out	Sam Farroway
	Email	In	St Lawrence's Principal re Trees in Namoi Street
	Email	In	Adam Pollock - TRRRC
26-May	Phone Call	In	GM - Governance
	Event	Attended	Sorry Day March Coonabarabran
	Presentation	Attended	Warrumbungle Community Care Hygiene Pack Donation from Woolworths
26-May	Email	In	GM re Inspector McArthur meeting
	Email	In	Derek Tink - Business Connect
	Email	In	Deputy Mayor - Article re Health
27-May	Phone Call	Out	Deputy Mayor - Governance
	Phone Call	In	Cr Lewis - Dunedoo Golf Club
	Phone Call	Out	GM - Dunedoo Golf Club
	Meeting	Attended	Country Mayor's Dinner - Sydney
28-May	Phone Call	In	Cr Lewis - Dunedoo Golf Club
	Phone Call	Out	GM - Dunedoo Golf Club
	Phone Call	In	Cr Lewis - Dunedoo Golf Club
	Meeting	Attended	Country Mayors Meeting
31-May	Phone Call	In	Ratepayer - Governance
	Phone Call	Out	GM - Dunedoo TRRRC
	Email	In	Cr Capel - Reservoir Street land
	Email	Out	Cr Capel - Reservoir Street land
	Email	In	Coolah Development Group - Donations Policy
	Email	In	GM - advice re TRRRC case
1-Jun	Phone Call	Out	GM - Health Meeting in Coolah
	Phone Call	Out	Cr Capel - Health meeting Coolah, Governance
	Email	In	Ratepayer - Monkey Room
	Email	Out	Ratepayer - Monkey Room
	Email	In	Ratepayer - Monkey Room
	Email	In	Cr Capel - Health Services
2-Jun	Phone Call	In	Ratepayer - Governance issues
	Phone Call	In	Dubbo ABC - Fluoride in water supply
	Phone Call	In	Dubbo ABC - Fluoride in water supply
	Phone Call	Out	GM - Governance and Monkey Room
	Email	In	GM - Yuluwirri Kids Consultation Report

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	Email	In	Joseph Rahun - NSW Telco
3-Jun	Phone Call	In	Cr Todd - Inland Rail and Newell highway
	Meeting	Attended	Ratepayer - Governance issues
	Meeting	Attended	Sam Farroway - Round 3 Fixing Local Roads
4-Jun	Phone Call	Out	Ratepayer - Disability Access
	Email	In	Deputy Mayor - Health Outcomes, health inquiry
5-Jun	Phone Call	In	Cr Lewis - Monkey Room
	Phone Call	Out	Deputy Mayor - Governance issues
	Phone Call	In	Cr Todd - Monkey Room and Inland Rail
6-Jun	Phone Call	In	Cr Lewis - Monkey Room
	Phone Call	In	Cr Lewis - DA Issues Binnaway
	Phone Call	Out	GM - DA Issues Binnaway
	Phone Call	In	GM - DA Issues Binnaway
	Phone Call	In	GM - Governance Issues
	Email	In	Ratepayer - Stop and Play Park
	Email	In	Ratepayer - Sonia Gandhi visit
7-Jun	Phone Call	In	Ratepayer - Dandry Road
	Phone Call	Out	GM - Governance Issues and Monkey Room
	Email	In	GM - Monkey Room

Date of Journey		Purpose of Journey	Odometer		KM Travelled
Start Date	End Date		Start	Finish	
10-May	10-May	Coonabarabran - to sign documents	6114	6144	30
12-May	12-May	Orana JO Meeting Narromine	6144	6496	352
14-May	14-May	India Australia Business Chambers Awards Sydney	6496	7406	910
17-May	17-May	Meeting Coonabarabran Office	7407	7437	30
20-May	20-May	Meeting Coonabarabran Office with GM & Deputy Mayor	7437	7467	30
20-May	20-May	Meeting - Peter Kenyon	7467	7497	30
20-May	20-May	May Council Meeting	7497	7527	30
26-May	26-May	Sorry Day - Coonabarabran	7527	7557	30
27-May	27-May	Country Mayors - travel to Dubbo	7557	7705	148
28-May	28-May	Country Mayors - travel to Coonabarabran	7705	7853	148
3-Jun	3-Jun	Meeting with Sam Farroway	7856	7881	25
5-Jun	5-Jun	NW Equestrian Expo	7881	7908	27
5-Jun	5-Jun	NW Equestrian Expo	7908	7939	31
Total KM travelled for period 10/05/2021 - 05/06/2021					1,821

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MAYORAL MINUTE - EXPENSES 11 May 2021 to 10 June 2021

<u>Date</u>	<u>Transaction Details</u>	<u>Comments</u>	
13-May	Travelodge	Accommodation - Country Mayors Conference	\$152.62
13-May	Flight Centre	Travel - Country Mayors Conference	\$361.55
19-May	ALGA	Conference	\$1,039
28-May	NSW Opal Card	Travel - Country Mayors Conference	\$19.40
28-May	GM Cabs Due Mondri @	Travel - Country Mayors Conference	\$18.80
28-May	Society	Meal - Country Mayors Conference	\$24
31-May	NSW Opal Card	Travel - Country Mayors Conference	\$19.40
4-Jun	ALGA	Conference	\$80
7-Jun	E-Toll	Travel - IABC Awards	\$13.00
Total expenditure for period 11/05/2021 - 10/06/2021			<u><u>\$1,727.77</u></u>

RECOMMENDATION

That Council:

1. Notes the report on the Mayor's Activity and Log of Kilometres Travelled for the period 10 May 2021 to 7 June 2021.
2. Notes the report on the Mayor's credit card expenses between 13 May 2021 to 7 June 2021 and approves the payment of expenses totalling \$1,727.77.

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Item 2 Councillors' Monthly Travel Claims

Division:	Executive Services
Management Area:	Governance
Author:	Executive Assistant to the General Manager – Erin Player
CSP Key Focus Area:	Local Government Finance
Priority:	GF7 Council provides strong civic and regional leadership, and undertakes its governance and service delivery tasks with integrity.

Reason for Report

To provide Council with details of travel claims of councillors for the month of May 2021.

Background

At the Ordinary Council meeting in July 2017 it was resolved that, “*all Councillors make public their monthly travel claims effective immediately.*” (**Resolution No 10/1718**)

Councillor Monthly Travel Claims

Councillor	January Kilometres	February Kilometres	\$ per KM	Total Amount (\$)
Cr Shinton	446		0.78	\$347.88
Cr Todd	115		0.78	\$89.70
Cr Brady	-		0.78	-
Cr Capel	-		0.78	-
Cr Clancy	-		0.68	-
Cr Doolan	-		0.78	-
Cr Hill	534		0.68	\$363.12
Cr Iannuzzi	-		0.78	-
Cr Lewis	230		0.78	\$179.40
			Total:	\$980.10

Issues

Nil.

Options

Nil.

Financial Considerations

Outlined above.

Community Engagement

To inform the community.

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Attachments

1. Councillors Monthly Travel Claims

RECOMMENDATION

That the Councillors' monthly travel claims report for May 2021 in the amount of \$980.10 is noted.

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Item 3 Delegates Report – Minutes Orana Joint Organisation Meeting 12 May 2021

Division:	Executive Services
Management Area:	Governance
Author:	Mayor – Ambrose Doolan
CSP Key Focus Area:	Local Government and Finance
Priority:	GF4 Council governance and organisational structure, reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

To present the minutes from the Ordinary Orana Joint Organisation Meeting held on Wednesday 12 May 2021 in Narromine.

Background

I attended the Orana Joint Organisation Meeting was held on Wednesday 12 May 2021 in Narromine.

At the meeting Peter Evans, NSW OLG, advised of his resignation from the Office of Local Government.

The following resolutions were made:

- The Chair write to the Minister for Local Government, the Hon Shelley Hancock, advising that the Orana JO member councils have resigned from the Orana JO; and ask that the Minister to dissolve the Orana JO.
- That the Chair writes a letter to all former OROC members to invite them to provide feedback on how we can form a volunteer group of Councils, and request a response from the June Council meeting.

The Chair, Councillor Craig Davies spoke of the Murray Darling Basin and talked about the Gin Gin Weir and the work being done on the rebuild of the weir. He also spoke about how the environmental group in Dubbo are trying to stop the weir construction.

Issues

Nil

Options

Nil

Financial Considerations

Nil

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Attachments

1. Minutes of the Orana Joint Organisation board meeting – 12 May 2021.

RECOMMENDATION

That Council note the Delegate's Report in relation to the Orana Joint Organisation Meeting held at Narromine on 12 May 2021.

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Item 4 Delegate’s Report – Newell Highway Taskforce Committee Meeting held on 13 May 2021

Division:	Executive Services
Management Area:	Governance
Author:	Councillor Denis Todd
CSP Key Focus Area:	Local Government and Finance
Priority:	GF4 Council governance and organisation structure, reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

To report to Council on the Newell Highway Taskforce Committee meeting held at Parliament House in Canberra on the 13 May 2021.

Commentary

I attended a Newell Highway Taskforce Committee meeting held at Parliament House in Canberra on the 13 May 2021.

Matters that were discussed at the meeting include:

- the new passing lanes – we have a number of them in our local government area.
- the new River Street Bridge in Dubbo
- the Coonabarabran Bypass, which I bought up for reducing speed between south of Purlewaugh Road and to the north of River Road.

At the meeting I had discussions with the Deputy Prime Minister, Michael McCormack, the preparation of Baradine for the Inland Rail.

The next meeting will be held in Coonabarabran on the 10 August 2021. It is hoped that an inspection of the proposed route of the bypass will take place.

RECOMMENDATION

That Council notes the Delegate’s Report on the Newell Highway Taskforce Committee meeting held at Parliament House in Canberra on the 13 May 2021.

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Item 5 Delegate's Report – Mining and Energy Related Council Meeting 21 May 2021

Division:	Executive Services
Management Area:	Governance
Author:	Councillor Peter Shinton
CSP Key Focus Area:	Local Government and Finance
Priority:	GF4 Council governance and organisation structure, reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

To report to Council on the Mining and Energy Related Council Meeting held Friday 21 May 2021 in Gunnedah.

Commentary

On Friday May 21st I Chaired an Ordinary Meeting of the Association of Mining and Energy Councils (MERC) held in Gunnedah.

At this meeting we hosted five guest speakers, the first being Hon. Adam Marshall MP Northern Tablelands, Minister Agriculture and Minister Western NSW. The Minister gave a detailed overview of his portfolio and as a former Gunnedah Mayor and delegate of MERC; an overview of his feelings on Coal mining into the future and the growth of and future of renewable energy ventures.

On a more local note and as an answer to one of my questions the termination of the Shenhua Coal Mine development, will mean that properties purchased as environmental offsets in Warrumbungle Shire near Tambar Springs will be offered for sale as Shenhua exits coal mining in the area and will become permanent rateable land parcels again.

Our second speaker was Rohan Boehm from Geni Energy who spoke about the establishment of the Virtual Power Plant, the Northwest Renewable Energy Project Precinct and the Community Renewable Energy Project for the Walgett Aboriginal Medical Services. The driving motivation for Rohan is that \$74 million in electricity charges is exported out of Narrabri every year when there is the opportunity to keep all of that money in the local area and into future investment in renewables. The project to shade cover the Town Hall car park in Narrabri with solar panels will yield a 20% return on investment in electricity savings to the Narrabri Shire Council.

Energy consumption savings will be at the forefront of cost savings for Local Government. He went on to tell us that the cost of storage batteries in the last 12 months has fallen from \$1000 per megawatt hour to \$500.

Our next speaker was Emma Stilts who spoke about the Manilla Solar Project. This will be the first community owned solar project in Australia with over 15,000 solar

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panels at a cost of around \$8 million and should produce the cheapest energy in the state. Local investors weren't hard to find with hundreds of local community members, Tamworth City Council and industry being the main contributors.

Our fourth speaker was Llewellyn Owens from the Providence Asset Group who spoke on the Hydrogen and Battery Storage System developed for the Manilla Solar Project which was funded by the NSW Government for \$3.5 million.

The project is to install around 4.95 MW of solar electricity generation and include a hybrid combination of lithium-ion battery storage 4.5 MWh and a hydrogen energy storage system 2 MWh to 17 MWh.

There are plans to construct a further 28 community based solar farms with Coonabarabran mentioned as being one of these.

Our last speaker was Rebecca Scrivenar from the EPA who spoke about that organisations approval and regulatory functions for industry and mining.

RECOMMENDATION

That Council notes the Delegate's Report on the Mining and Energy Related Council Meeting held Friday 21 May 2021 in Gunnedah.

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Item 6 Inland Rail Conference held in Albury between 25 – 27 May 2021

Division:	Executive Services
Management Area:	Governance
Author:	Councillor Denis Todd
CSP Key Focus Area:	Local Government and Finance
Priority:	GF4 Council governance and organisation structure, reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

To report to Council on the Inland Rail Conference, Connecting Regions, Building Australia which was held in Albury on the 25 – 27 May 2021.

Commentary

I represented Warrumbungle Shire Council at the Inland Rail Conference that was held in Albury this year on the 25 – 27 May 2021.

The Australian Logistics Council welcomed leaders from across the country to the Albury-Wodonga region to attend the third Inland Rail Conference. Deputy Prime Minister Michael McCormack MP opened the conference by video link and spoke of the advantages of Inland Rail. The Hon Mark Coulton, Minister for Regional Health, Regional Communities and Local Government also joined the meeting by video link and addressed the 370 delegates in attendance. Both speakers could not attend the meeting due to Parliament sitting.

The Inland Rail project, now well and truly in the construction phase, will create a corridor of commerce, bringing to regional Australia sustainable quality jobs whilst removing freight from the road network to alleviate congestion.

The conference heard that the promise of the ability of moving freight from Melbourne to Brisbane in one day could change the way freight is moved in Australia from a ratio of 30% movement by rail, to 62% by 2050.

Russell Stewart, Chair, Regional Development Australia Northern Inland (RDANI) Narrabri and District Chamber of Commerce was in attendance. Russell's voiced his strong, strong support for Baradine and the Inland Rail development at the conference. He strongly recommended Baradine to get ready with the necessary infrastructure before the Inland Rail project commences in the Baradine area.

I also spoke to Gerald O'Connor, Project Director, Inlink JV (Fulton Hogan and BMD constructions) who will be applying for the tender of the line through Warrumbungle Shire. I also had discussion with Ian Martinus from Martinus Rail who will be tendering for the line. He said he would like to meet me in Baradine in a few weeks time.

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While at the conference I inspected STC Transport Hub and the Woolworths Distribution Centre which are both located in Wodonga. I also attended the conference dinner on the Wednesday night and met several mayors and councillors from Victoria and NSW.

On the whole it was a very good conference.

Attachments

1. Media Release – The 2021 Inland Rail Conference – Connection Regions and Building Australia.

RECOMMENDATION

That Council notes the Delegate's Report on the Inland Rail Conference held in Albury between 25 – 27 May 2021.

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Item 7 Delegates Report – Minutes of Country Mayors Meeting held 28 May 2021

Division:	Executive Services
Management Area:	Executive Services
Author:	Mayor – Ambrose Doolan
CSP Key Focus Area:	Local Government and Finance
Priority:	GF7 Council provides strong civic and regional leadership, and undertakes its governance and service delivery tasks with integrity

Reason for Report

To report to Council on the Country Mayors Association meeting held at Parliament House in Sydney on Friday 28 May 2021.

Background

The most recent Country Mayors Association General Meeting was held on Friday 28 May 2021 held at Parliament House in Sydney.

Presentations were made by:

- Cr Linda Scott, President LGNSW, addressed the meeting about the current situation of the Emergency Services Levy (ESL). With the passing of the Local Government Amendment Bill 2021 there is a large degree of controversy about the ESL. There has been advice that councils should have a separate item on their rates notice and not be part of the allowable rate increase.

A resolution was made that representations be made to the State Government to reconsider their decision not to pay to the Environmental Services Levy or have it separated on the rate notice and that until the matter is resolved member councils are asked to consider not to pay the increased levy.

- Hon Melinda Pavey MP, Minister for Water, Property and Housing, discussed keeping Crown Land cemetery costs down in NSW, aboriginal housing and the release of the Housing 241 Strategy.
- Mr Shane Fitzsimmons, Commissioner, Resilience NSW, spoke about the damage to over 50 Local Government areas in the past 18 months and the work Resilience NSW has achieved since being established in May 2020.

The following resolutions were made:

- Calls on the Federal Government to:

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- 1 Formally acknowledge that Rural and Remote NSW Local Government areas are being seriously disadvantaged due to the critical lack of General Practitioners.
 - 2 Increase the Medicare payments to General Practitioners who choose to practice in the Rural and Remote regions of NSW.
 - 3 Reduce the Medicare payments to General Practitioners practicing in Metropolitan areas to offset the increased expenditure in Rural and Remote NSW.
- Calls on the NSW Government to establish a new Ministry called the Ministry of Regional and Rural Health with responsibility for driving urgent improvements to Health services in Regional, Rural and Remote NSW.
 - Calls on the NSW Government to enhance technological capabilities, enabling tele-health approaches for general and specialist service provision and commit to funding “Tele-Health” in Rural and Remote communities throughout NSW.
 - Calls on the Federal Government to increase funding to:
 1. Regional, Rural and Remote communities that have an evidence-based need for provision of suitable detoxification and rehabilitation facilities.
 2. Support Mental Health facilities and Allied Health clinicians in Regional, Rural and Remote communities.
 - Country Mayors support improved Patient Transport options in Rural and Remote NSW and make representation to both NSW Health and the Federal Health Minister to simplify and improve the processes around Patient Transport to deliver more equitable outcomes. And support and make representation that Patient Transport Services in Rural and Remote areas needs to be adequately funded.
 - Calls on the Federal Government to:
 - 1 Reverse the 2019 decision to reduce the “*Skilled Migration Program’s*”, number of overseas trained doctors entering Australia until Regional, Rural and Remote NSW are serviced by adequate levels of medical professionals.
 - 2 Appoint an independent suitable qualified third party to conduct a comprehensive review of the Commonwealth’s “*Workforce Incentive Program*”.
 - 3 Once endorsed, call on the NSW Government to implement all recommendations from the upper house enquiry into “Health Outcomes and Access to Health and Hospital Services in Rural, Regional and Remote NSW.
 - Calls on the NSW Government to:
 - 1 Engage with Local Government including the network of thirteen (13) Joint Organisations across NSW to support Local Water Utilities and provide a strategic, evidence-based approach to address water security and the investment in infrastructure required to underpin economic development in regional NSW Including;
-

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- (a) Regional pipe network systems
 - (b) Regional Water Storages
 - (c) Clear and affordable funding pathways to ensure equity
 - (d) Investment in contemporary surface and groundwater real-time monitoring and modelling and make that modelling accessible to Local Government.
 - (e) Streamline regulations in relation to recycled water reuse.
 - (f) Advocate to the NSW Government to waive NSW Government costs associated with essential water infrastructure (such as access to crown land, state forests, and biodiversity offsets).
 - (g) Develop a Memorandum of Understanding between local government water/wastewater utilities and government agencies outlining responsibilities and service level agreements.
- 2 Establish a multi-agency committee including local government with sufficient delegation to both optimise and monitor the delivery of the Regional Water Strategies and enable a more effective response to emergencies and drought.
 - 3 Develop accredited training programs for skill development and quality assurance of municipal water and wastewater treatment personnel.
- Work on relationships between Councils and the National Resources Access Regulator and invite both a senior Executive and a Board member to attend the next meeting of the Country Mayors Association.
 - Advocate to the Australian Government:
 - 1 For a whole of government approach (three tiers) to major regional bulk water security initiatives.
 - 2 To increase their funding and involvement in the provision of secure bulk water supply projects for towns and cities across regional Australia
 - Write to the Minister for Justice requesting that day light saving be reduced to four months of the year starting on the first weekend in November and finishing in the last weekend in February to be implemented no later than November 2021.
 - Call on the NSW Government to act as a matter of urgency to:
 - 1 Update the regulations in relation to the NSW Animal Welfare Code of Practice for breeding dogs and cats that applies to establishing and operating the Dog Breeding Facilities in NSW
 - 2 Apply best practice standards to the New Code of Practice that aligns with the Victorian regulations acknowledging that the lack of proactive cross-border collaboration on legislative reforms in NSW/VIC is now legally forcing Riverine NSW local governments to approve large scale dog breeding facilities in accordance with the NSW planning system.
 - The Country Mayors Association:
-

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- 1 declares that our respective councils are experiencing a housing crisis in respect of housing availability, social housing availability and general affordability across our communities
 - 2 requests that the LGNSW conference take the issue up as one of importance for action
 - 3 calls on the Federal Government to create a National Housing Plan that can support the work of local councils
- Calls on the Australian, State and Territory Governments to mandate their nationally agreed policy framework within the Australian Government's National Water Quality Management Strategy, so that all Australian governments and other industries, organisations and institutions effectively manage the quality and supply of water that is fit for purpose.
 - Calls on the NSW Government:
 - 1 To engage an independent authority to prepare a public report detailing:
 - (a) The current river monitoring performed in the Murray-Darling Basin, its distribution and data accuracy and timeliness.
 - (b) The benefits of a basin-wide consistent approach to enhanced and comprehensive river monitoring data, and its opportunities and challenges.
 - 2 Following the outcomes of the report to initiate and install competent river monitoring infrastructure and programs to provide enhanced river data and analysis to support water managers improve water policy, planning, management and operations to improve and maintain water quality and supply in the Murray-Darling Basin.

Issues

Nil

Options

Nil

Financial Considerations

Nil

Community Engagement

To inform the community by placing the information on Council's website through the Business Paper.

Attachments

1. Minutes, Country Mayors Association Meeting 28 May 2021
2. Country Mayors Meeting 28 May 2021 – Local Government NSW Update

RECOMMENDATION

That Council note the Delegate's Report in relation to the Country Mayors Association meeting held at Sydney on Friday 28 May 2021.

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Item 8 Determination of the Local Government Remuneration Tribunal 2021 Annual Report and Determination

Division:	Executive Services
Management Area:	Governance
Author:	Executive Assistant to the General Manger – Erin Player
CSP Key Focus Area:	Local Government and Finance
Priority:	GF7 Council provides strong civic and regional leadership, and undertakes its governance and service delivery tasks with integrity

Reason for Report

To present Council with the Local Government Remuneration Tribunal's 2021 Annual Report and Determination.

Background

The Local Government Remuneration Tribunal (the Tribunal) is required to report to the Minister for Local Government by 1 May each year on its determination of council categories and the maximum and minimum amounts of fees to be paid to mayors, councillors, and chairperson and members of county councils.

The Tribunal is required to determine the remuneration categories of councils and mayoral offices at least once every 3 years under section 239 of the *Local Government Act 1993* (the Act). The Tribunal last undertook a significant review of the categories as part of its 2020 review and will next review these categories in 2023. The Tribunal found that the allocation of councils into the current categories continued to be appropriate having regard to the 2020 review.

The Annual Report and Determination contains two determinations. The first, pursuant to section 239 of Categories of Councils and County Councils effective 1 July 2021, lists the categories of councils. Warrumbungle Shire Council is determined as Rural.

The second, pursuant to section 241 of the *Local Government Act 1993*, lists the minimum and maximum fees payable to mayors and councillors by council category.

The Tribunal has determined an increase of 2% mayoral and councillor fees for the 2021-22 financial year with effect from 1 July 2021.

For a council categorised as 'Rural', the Tribunal set the Councillor/Member Annual Fee at a minimum of \$9,370 and a maximum of \$12,400; the Mayor/Chairperson Additional Fee is set at a minimum of \$9,980 and a maximum of \$27,060 commencing 1 July 2021. Warrumbungle Shire Council has in the past applied the maximum fees for councillors and the Mayor.

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At the 2020 July Council meeting, Council resolved:

10/2021 RESOLVED that:

1. *Adopt the maximum annual fee for councillors in accordance with determination of the Local Government Remuneration Tribunal pursuant to sections 239, 241 of the Local Government Act 1993 (NSW), being \$12,160.*
2. *Adopt the maximum annual fee for the Mayor in accordance with determination of the Local Government Remuneration Tribunal pursuant to sections 239, 241 of the Local Government Act 1993 (NSW), being \$26,530 for the Mayor Additional Fee.*

Issues

Nil

Options

Council may determine that Councillors fees be set at a level between \$9,370 and \$12,400. The Mayor is to be paid a fee between \$9,980 and \$27,060. The Mayoral fee is paid in addition to the Councillor fee.

Council cannot fix a fee higher than the maximum amount as determined by the Tribunal and if Council does not fix a fee, the minimum fee as determined by the Tribunal must be paid.

Council has in the past determined not to set a fee for the Deputy Mayor. Should the Council wish to revisit this then the fee to be paid to the Deputy Mayor is to be deducted from the Mayor's fee.

Financial Considerations

Councillors fees are provided for in the budget process.

Community Engagement

The level of engagement for this report is to inform.

Attachments

1. Local Government Remuneration Tribunal 2021 Annual Report and Determination – 23 April 2021
2. Office of Local Government Circular 21-06 / 12 May 2021

RECOMMENDATION

That Council determine:

- i. The annual fees for Councillors for 2020/21.
- ii. The annual fee for the Mayor for 2020/21.

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Item 9 Council Resolutions Report

Division:	Executive Services
Management Area:	Governance
Author:	Executive Services Administration Officer – Joanne Hadfield
CSP Key Focus Area:	Local Government and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

To provide Council with updated information on the progress of Council resolutions.

Background

The General Manager is responsible for overseeing the progression of information from relevant staff to Council via the Business Paper and monthly Council meetings.

Furthermore, the General Manager is responsible for ensuring appropriate information regarding Council resolutions and deliberations are provided to Directors and relevant staff. Each Council resolution is allocated to a directorate for action. Directors and Managers provide feedback to the General Manager on the progress of resolutions each month by way of the attached Council Resolution Report. Once an item is noted by Council as being complete it is removed from the Report.

Resolutions that remain 'In Progress' for a 12 month period will be reported to Council as a separate agenda item with a new Recommendation. This will provide Council staff the opportunity to detail the history and issues of outstanding items before Council reconsiders the matter.

Issues

This feedback is provided to Council for information purposes.

Options

Nil

Financial Consideration

Nil

Community Engagement

Level of Engagement - Inform

Attachments

1. Council Resolution Report

RECOMMENDATION

That the Council Resolution Report be noted for information.

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Item 10 Revotes and High Value Projects Report

Division:	Executive Services
Management Area:	Governance
Author:	Executive Assistant to the General Manager – Erin Player
CSP Key Focus Area:	Local Government and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

To provide Council with updated information on the progress of projects that Council has funded by revote and projects that are considered to be high value and potentially high risk.

Background

From time to time, Council endorses changes to its adopted annual budget by way of a revote. A report on those projects that have been subject to a revote is compiled, with updates provided on progress.

The General Manager is responsible for overseeing the progression of information from relevant staff to Council via the Business Paper and monthly Council meetings.

Council is provided with information on revote items and their progress in the attached report.

Issues

Nil

Options

Nil

Financial Considerations

As set out in the report.

Community Engagement

To inform the community by placing the information on Council's website through the Business Paper.

Attachments

1. Revote Report
2. High Value High Risk Revotes

RECOMMENDATION

That the Revote and High Value Projects Report be noted for information.

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Item 11 Children Services: Monkey Room

Division:	Corporate and Community Services
Management Area:	Children Services
Author:	Manager Community Services – Dr Margaret Anderson
CSP Key Focus Area:	Local Government and Finance
Priority:	GF7 Council provides strong civic and regional leadership, and undertakes its governance and service delivery tasks with integrity

Reason for Report

Grant funding for Yuluwirri Kids Monkey Room under the Connect Five mobile licence ends 30th June 2021. The current funding for the Monkey Room service is coming to an end and a new funding model is expected, however the structure of this is unknown but is expected to mean that Council can no longer offer the program at Robertson Street as a centre-based service is being delivered under a mobile licence which may be risking financial penalties. This requires Council to consider what is the most viable and sustainable way for us to provide children's early education and care services that utilises our approved 57 places per day at Yuluwirri, optimises places for children in the early years that demonstrates inclusive practice, and secures staff positions.

Background

In 2009, a feasibility study was completed to analyse utilisation and demand for further placements as identified by the wait list at that time. As a result, Council pursued establishing the Monkey Room as a combined project with Yuluwirri Kids & Connect Five in 2010 to accommodate the children on the waiting list to ensure no children were disadvantaged. This solution was intended as a temporary option under the Connect Five (Mobile) Preschool license and managed by Yuluwirri Kids (centre-based), to provide a mobile venue preschool in Coonabarabran two days per week to alleviate the waiting list.

Essentially, Monkey Room was a mobile early childhood service in Coonabarabran two days per week for children unable to be accommodated at the Yuluwirri Bandulla Street centre. The Monkey Room does not meet the regulatory standards to be a centre-based service with areas like the bathrooms being non-compliant; however, it satisfies the criteria under a mobile license.

Plans had previously been developed to extend the Robertson Street building and funding sourced for it to become centre based, however, funding applications were unsuccessful. Council was determined to progress it as a mobile service. Council wanted to ensure that the families enrolling at the Monkey Room were not disadvantaged so set the service up to be offered as a centre-based arrangement in the same way as Bandulla St. ie. meals, fees, policies etc. It was always intended as a temporary solution.

The treatment of Monkey Room today needs to be considered in the context of the portfolio of Children Services, not reviewing it as a stand-alone two-day activity of children services. The ongoing sustainability of long day care and preschool services

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need to be concurrently considered to ensure as a vibrant and sustainable Children Service.

Additionally, the provision of the service at Robertson Street, was always intended as a temporary service which is analogous with it being under a non-recurrent funding model. NSW Department of Education, Early Childhood Directorate was able to extend the mobile funding for the past six years until 30th June 2021 as the new funding model was being developed.

It has taken six years for that process. Deloitte Economics, Melbourne, in consultation with other industry experts, including Community Connections Solutions Australia (CCSA) have proposed the new funding model for mobile preschools which is under currently consideration by the department.

Business Viability

Children Services received Commonwealth CCC funding in 2018 for a business review. Community Connections Solutions Association (CCSA) has been working with Council to identify strategies for service sustainability. They strongly recommend that we seize the opportunity to transfer the 20 Monkey Room places to the Yuluwirri Kids licence at Bandulla Street. Yuluwirri is licensed for 57 places and meets all requirements for the delivery of an indoor/outdoor pedagogy. According to CCSA, and Council's current service approval, no further improvements are required, the current spaces satisfy the regulatory requirements. This will enable the Strong Start funding model to apply. By transitioning children from Monkey Room to Yuluwirri Kids before the ending to the current mobile funding contract will ensure the cash flow from July 2021 for these twenty places, which are already accommodated under the Yuluwirri license for 57 places. The CEO of CCSA has approached NSW Department of Education on Council's behalf for transitioning the Monkey Room enrolments to become Start Strong funded enrolments at Bandulla Street. Council has been advised that this is approved by the Department so cash flow and staffing salaries are secured. Service delivery is currently capped at 39 children per day at Yuluwirri and a waiting list developed. To accommodate the extra children and remove the cap from 39 to the 57 places as per the service approval and, remain compliant, a temporary waiver against the 2nd early childhood teacher position is needed.

Issues

Children Services capped the Yuluwirri service delivery at 39 as it has been unable to attract another full time ECT teacher. CCSA advised to be viable into the future, Council needs to increase the Yuluwirri Kids service back to the 57 approved places. To do this, an expression of interest process was called for a \$7,500 scholarship to support one of the Diploma staff to commence ECT Teaching qualifications with the University of New England. This enables Council to apply for the temporary waiver for the 2nd fulltime teaching role and be able to remove the cap, and hence provide the revenue to be sustainable. The relocation of the Monkey Room is an important ingredient in this strategy, as staff from Robertson Street are relocated to Bandulla Street to ensure staff/children ratios are maintained whilst the staff member acquires the teaching qualification. Half of the current Monkey Room children are already attending Yuluwirri on other days and are happy for their children attending all preschool at the Bandulla centre. Parents of the three children with special needs/developmental needs will require a greater level of sensitivity and support as their child transitions across. A Transition Policy is being written for families, generating activities for children at both sites to deepen friendships, hosting morning teas at Yuluwirri for families whose child has not attended previously, and, importantly for families with children with special needs, developing individual learning plans for their transition.

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Negotiations are underway for an extension of time for funding to allow for a more satisfactory transition. This will involve requests for:

- An extension of funding to December 2021 for the Monkey Room.
- Concessions on the August 'Census' so that Council's funding is not negatively impacted by the extension of time for the Monkey Room.

Financial Considerations

The non-recurrent mobile funding model that has permitted Council to deliver the mobile preschool service on Wednesday and Thursday at Robertson Street ends the 30th June 2021. To provide an ongoing service, these twenty children will be enrolled at the Yuluwirri Kids campus beginning Term 3. Cash flow will be maintained as an ad-hoc funding census undertaken early in Term 2, triggered a funding payment for these children. Staffing levels will remain consistent with regulatory requirements and no staff will lose hours of employment. Children's places will be increased providing optimal revenue with an increase from 39 to the 57 licenced places per day once the ECT waiver is received for the 2nd Early Childhood Teacher position enabling children on the waiting list to also be accommodated at Yuluwirri.

Under the Start Strong funding model. This will maintain our cash flow. This will maintain staffing levels. This will maintain children places and providing optimal revenue with a increase from 39 to the 57 licenced places once the ECT waiver is received against the 2nd teacher position. Children on the waiting list can then be accommodated for at Yuluwirri.

Other Considerations

Families may feel concern by a mid-year interference in their children's preschool experience.

Staff with a strong attachment to the delivery of Monkey Room at Robertson Street may have adaptability issues and provide resistance which is communicated to families. Staff at Yuluwirri may express resentment over share spaces.

RECOMMENDATION

That Council:

1. Support the transition of the twenty children places at the Monkey Room to the Yuluwirri Kids license at Bandulla Street to support the viability of Children services in Coonabarabran.
2. Endorse the actions to seek an extension of time for Monkey Room to December 2021.

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Item 12 Adoption 2021 Agency Information Guide

Division:	Corporate and Community Services
Management Area:	Governance
Author:	Manager Corporate Services – Jenni Maundrell
CSP Key Focus Area:	Local Government and Finance
Priority:	GF7 Council provides strong civic and regional leadership, and undertakes its governance and service delivery tasks with integrity

Reason for Report

To seek endorsement of the 2021 Agency Information Guide.

Background

Council is required by s20 of the *Government Information (Public Access) Act 2009* ('GIPA Act') to have an Agency Information Guide (AIG). The AIG is drafted according to the requirements of the GIPA Act. The object of the GIPA Act is to open government information to the public to maintain and advance a system of responsible and representative democratic government.

The purpose of the Agency Information Guide is to provide the community and Council staff with information relating to:

- the structure and functions of Council;
- the way in which the functions (including the decision-making functions) of Council affect members of the public;
- the ways in which members of the public are able to participate in policy development and the exercise of Council's various functions;
- the various kinds of information which Council holds and how it will be made available.

Council must review its AIG and adopt a new guide at intervals of not more than 12 months. The AIG was last adopted in June 2020.

Issues

After the 2020 AIG was reported to the Information and Privacy Commission (IPC), the IPC provided feedback on the document. An issue picked up by the IPC was that Council had not notified the Commissioner **before** adoption of the 2020 AIG. Section 22 of the GIPA Act deals with the role of the Commissioner and states that:

"An agency must notify the Information Commissioner before adopting or amending an agency information guide and must, if requested to do so by the Information Commissioner, consult with the Information Commissioner on the proposed agency information guide or amendment."

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The draft AIG for 2021 has accordingly been submitted to the Information Commissioner. Updates and changes include a change of mayor, changes in function areas, and inclusion of a link to Data. NSW to promote open access information held by other agencies.

Once endorsed, the 2021 AIG will be published on Council's website.

A copy of the 2021 AIG is provided as an attachment.

Options

Council is required to adopt an Agency Information Guide.

Financial Considerations

Nil

Attachments

1. Draft 2021 Agency Information Guide

RECOMMENDATION

That Council endorses and adopts the 2021 Agency Information Guide.

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Item 13 Fraud and Corruption Control Policy and Plan

Division:	Corporate and Community Services
Management Area:	Governance
Author:	Manager Corporate Services – Jenni Maundrell
CSP Key Focus Area:	Local Government and Finance
Priority:	GF4 Council's governance practices and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

The reason for this report is to seek Council endorsement of the draft *Fraud and Corruption Control Policy* and *Fraud and Corruption Control Plan*.

Background

The draft *Fraud and Corruption Control Policy* and *Fraud and Corruption Control Plan* (the draft documents) were developed to limit Council's exposure to fraud or corrupt activities.

Issues

Fraud and corruption can disrupt business continuity; waste resources, including management time; reduce the quality and effectiveness of critical services; threaten the financial stability of Council; and damage Council's public image and reputation.

The draft policy aims to ensure the actions of any persons undertaking Council business do not result in fraudulent acts by ensuring:

- The policy manages fraud and corruption.
- Established procedures manage prevention and detection.
- Guidance is provided to the General Manager for reporting purposes.
- Staff are aware of the policy.

The draft plan acts as a set of procedures, or guidelines, in implementing the draft policy. The plan aims to protect resources, including information, and safeguard the integrity and reputation of Council.

The draft documents support the organisation in managing fraud and corruption, including plans for managing disclosures and providing a framework for risk assessment and recording.

Options

To endorse the draft documents either as presented or with amendments; or to not endorse the draft documents.

Financial Considerations

Nil

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Community Engagement

The level of community engagement is Inform + Consult.

The community is informed through the Council business paper, website, social media, print media and customer service centres.

The community is consulted through the Have Your Say function, whereby community members are invited to make written submissions on the draft policy.

Attachments

1. Draft Fraud and Corruption Control Policy
2. Draft Fraud and Corruption Control Plan

RECOMMENDATION

That Council adopts the *Fraud and Corruption Control Policy* and the *Fraud and Corruption Control Plan*.

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Item 14 Delivery Program Progress Report – 31 March 2021

Division:	Corporate and Community Services
Management Area:	Governance
Author:	Manager Corporate Services – Jenni Maundrell
CSP Key Focus Area:	Local Government and Finance
Priority:	GF4 Council governance and organisation structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

To present the quarterly Delivery Program Progress Report for the period 1 January 2021 to 31 March 2021 to Council for information and endorsement.

Background

It is a requirement of section 404(5) of the *Local Government Act 1993* (NSW) and the Integrated Planning and Reporting Framework that regular progress reports are provided to Council with respect to the principal activities detailed in its Delivery Program. Progress reports must be provided at least every six months.

Issues

The attached report details Council's progress as at 31 March 2021 in carrying out and/or completing activities identified in the Delivery Program 2017/18 to 2020/21 adopted by Council at its Ordinary meeting of 15 June 2017 (Resolution 310/1617). The report highlights areas where progress is behind schedule and/or more action is required.

Options

Nil

Financial Considerations

Nil

Community Engagement

The level of engagement for this report is 'Inform'.

Attachments

1. Delivery Program Progress Report – 31 March 2021

RECOMMENDATION

That Council endorses the Delivery Program Progress Report for the period 1 January 2021 to 31 March 2021.

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Item 15 3rd Quarterly Budget Review Statement as at 31st March 2021

Division:	Corporate and Community Services
Management Area:	Financial Services
Author:	Accountant - Rabia Rao
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

To present a summary of Council's financial position as at 31st March 2021 including information regarding the supplementary vote requests.

Summary

The 3rd Quarterly Budget Review Statement report (refer attachments) is to inform Council on major variations and recommend changes to the budget. Explanations for major variations are reported within the attached 3rd Quarterly Budget Review Statement. Also included is a list of supplementary votes for approval.

Background

Section 203 of the *Local Government (General) Regulation 2005* regarding budget review statements and revision of estimates states that:

- (1) *Not later than 2 months after the end of each quarter (except the June quarter), the responsible accounting officer of a council must prepare and submit to the council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the statement of the council's revenue policy included in the operational plan for the relevant year, a revised estimate of the income and expenditure for that year.*
- (2) *A budget review statement must include or be accompanied by:*
 - (a) *a report as to whether or not the responsible accounting officer believes that the statement indicates that the financial position of the council is satisfactory, having regard to the original estimate of income and expenditure, and*
 - (b) *if that position is unsatisfactory, recommendations for remedial action.*
- (3) *A budget review statement must also include any information required by the Code to be included in such a statement.*

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The minimum requirements for the Quarterly Budget Review Statement are included in the Code of Accounting Practice and Financial Reporting.

The QBRS is composed of, but not limited to, the following budget review (BR) components:

- A statement by the responsible accounting officer on council's financial position at the end of the year based on the information in the Quarterly Business Review Statement (Part 2)
- Budget Review – Income and Expenses Statement in one of the following formats (Parts 3, 5 & 6):
 - consolidated;
 - by fund (e.g. General Fund; Water Fund; Sewer Fund); or
 - by function, activity, program etc. to align with the management plan / operational plan.
- Budget Review – Capital Budget (Parts 7 and 8)
- Budget Review – Key Performance Indicators (Part 12)
- Budget Review – Contracts and Other Expenses (Part 13)

The following important financial information has also been provided in addition to the information required as part of the Quarterly Budget Review Statement reporting framework:

- Balance Sheet as at 31st March 2021 (Part 9)
- A Loan Movement Schedule (Part 11)

Report

The 3rd Quarterly Budget Review Statement shows that Council's consolidated revised income budget for the 2020/21 financial year is \$43,536,062. Expenses from continuing operations are projected to be \$39,981,762. This results in a projected consolidated operating result from continuing operations of \$3,554,300 surplus, (\$2,857,797 surplus at QBRS 2), as compared to original \$2,489,000 consolidated budget. The revised result before Capital Grants & Contributions deficit is \$3,309,228 (\$3,464,723 deficit at QBRS 2), as compared to \$2,551,000 estimated at the original budget.

This decrease in deficit from the revised QBRS 3 and Revotes adjusted budget, after Capital Grants & Contributions, is mainly due to increased grant income which was not accounted for in original budget and also due to decrease in some employee related operational cost.

The General Fund 3rd Quarterly Budget Review Statement figures, (including waste), are a projected operating surplus from continuing operations of \$3.14M including Capital Grants and Contributions and a \$2.615M deficit before Capital Grants Contributions.

Water Fund 31st March 2021 revised budget is a \$0.44M surplus including Capital Grants and Contributions of \$0.965M, and a \$0.52M deficit before Capital Grants Contributions.

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Sewer Fund 31st March 2021 revised budget is a \$32,000 deficit including Capital Grants and Contributions of \$139,000 and a \$171,000 deficit before Capital Grants Contributions.

Council's projected unrestricted cash and investments balance is \$1.7M as at 30 June 2021.

Significant actual items to note from this QBRs include:

User Charges and Fees

- RMS Charges actual YTD are under budget by \$600K as of March 2021, Quarter 2 & 3 claim yet to be lodged and paid.
- Community Services revenue is over budget by \$130,148.
- Interest and investment revenue is \$3,063 under revised budget mainly due to much lower interest rates and the fact that council was unable to charge interest on overdue rates due to COVID-19 related government policy.

Other Revenues

- Gains/(Losses) from Disposal of Assets is \$467,000 over annual budget due to the sale of Plant and Property.
- Operational Grants and Contributions are under pro rata budget by \$3.3M, Capital Grants income is \$583,000 over annual budget at this time.

Further information is provided in the 3rd Quarterly Budget Review Statement (*Attachment 1*).

Supplementary Vote Requests

Supplementary Vote requests have been received for the items outlined in Table 1a.

Table 1a: Supplementary Vote Request Variations

Description	Revenue	OPEX	CAPEX	Impact on Budget	Comments
General Fund					
General Revenue					
Rates Revenue	(36,709)			(36,709)	Investments revenue revised based on actual Interest revenue expected to be received this year
Total General Revenue	(36,709)			(36,709)	Negative Impact
Technical Services					
Road Operations	2,550,388	(61,872)	(2,399,498)	89,018	1. Capital grants not accounted for in the original budget (2,550,388) 2. Reallocation of operations budget (\$61,872) to capital project WO2423

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					For CAPEX Details refer to Summary of Capex Request Variations attachment or Part 8 of the attachment: Capital Expenditure Report (detailed)
Total Road Operations	2,550,388	(61,872)	(2,399,498)	89,018	Positive Impact
Property and Risk		(35,000)	19,034	(15,966)	Operational cost revised to reflect actual spending Capital works in Coonabarabran office require additional funds For CAPEX Details refer to Summary of Capex Request Variations attachment or Part 8 of the attachment: Capital Expenditure Report (detailed)
Total Property and Risk	-	(35,000)	19,034	(15,966)	Positive Impact
Urban Services					
Horticulture			259,103	259,103	Funds no longer required this year WO 2250 (278,137) Extra Funds allocated to WO 1976 (19,034) For CAPEX Details refer to Summary of Capex Request Variations attachment or Part 8 of the attachment: Capital Expenditure Report (detailed)
Ovals			199,979	199,979	WO 2248 Funds no longer required this year For CAPEX Details refer to Part 8 of the attachment: Capital Expenditure Report (detailed) For CAPEX Details refer to Summary of Capex Request Variations attachment or Part 8 of the attachment: Capital Expenditure Report (detailed)
Town Streets			(165,675)	(165,675)	More Funds allocated to WO 970 Wargundy, Wallaroo Drainage – Dunedoo For further CAPEX Details refer to Summary of Capex Request Variations attachment or Part 8 of the attachment: Capital Expenditure Report (detailed)

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Total Urban Services	-	-	293,407	293,407	Positive Impact
Total Tech Services	2,550,388	(96,872)	(2,087,057)	366,459	Positive Impact
Development Services					
Development and Tourism					
Tourism and Development Services		4,669		4,669	Additional funds required to cover printing cost, internal plant hire and mowing charges due to excessive rain and increased regional tourism
Total Development and Tourism	-	4,669	-	4,669	Negative Impact
Total Development Services	-	4,669	-	4,669	Negative Impact
Corporate and Community Services					
Corporate Services					
Administration Services		(30,000)		(30,000)	Estimated end of year wages to reflect full staffing- saving on original budget
Communications And IT		(70,000)		(70,000)	Position removed from organisation structure
Total Corporate Services	-	(100,000)	-	(100,000)	Positive Impact
Corporate and Comm Services Other					
Total Corporate and Comm Services	-	(100,000)	-	(100,000)	Positive Impact
Total General Fund	2,513,679	(192,203)	(2,087,057)	271,128	Positive Impact
Water Fund					
Warrumbungle Water				-	
Warrumbungle Water	(189,750)		208,151	18,401	WO1358 (\$89,000*75% Funded) WO2111 (\$123,000*100% Funded) are excluded from this year's Capital works program directly effecting the revenue related to these projects. For Details refer to Summary of Capex Request Variations attachment or Part 8 of the attachment: Capital Expenditure Report (detailed)

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Total Water Fund	(189,750)	-	208,151	18,401	Negative Impact
Sewer Fund					
Warrumbungle Sewer					
					WO 1577(\$384,700*79% Funded), WO1576(\$40,000*75% Funded) WO 1340(\$765,000*50% Funded) WO 1571(\$1,451,600*76% Funded) are excluded from this year's capital program which directly effects the revenue relating to these projects. For Details refer to Summary of Capex Request Variations attachment or Part 8 of the attachment: Capital Expenditure Report (detailed)
Warrumbungle Sewer	(1,819,629)		2,626,300	806,671	
Total Sewer Fund	(1,819,629)	-	2,626,300	806,671	Negative Impact
Total Warrumbungle Shire Council	504,300	192,203	747,394	1,443,897	Positive Impact

Below is a reconciliation of the OPERATING RESULT (Table 1b) from continuing operations (including capital grants) for QBR3 to the Revised Budget 2020/21 (refer Revised Budget Column of Part 3 Income Statement of QBR3 attachment to this report):

Table 1b – Reconciliation of the Operating Result

Description – Operating Changes	\$'000	\$'000
Brought Forward Operating Result from Continuing Operations - Original Budget 2020/21		2,489
Revotes operational expenditure adjustment		(337)
Revenue Budget – Supplementary vote QBR31 increase in income	1,932	See November 2020 Council Meeting Report
Operational Expenditure Budget – Supplementary vote QBR31 increase in expenditure	(1,050)	See November 2020 Council Meeting Report
QBR3 1 Improvement to Income Statement	Subtotal	882
Revenue Budget – Supplementary vote QBR32 increase in income	145	See March 2021 Council Meeting Report
Operational Expenditure Budget – Supplementary vote QBR32 increase in expenditure	(321)	See March 2021 Council Meeting Report

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QBRS 2 Increase to Income Statement	Subtotal	(176)
Revenue Budget – Supplementary vote QBRS 3 increase in income	504	<i>see (a) in above table 1a</i>
Operational Expenditure Budget – Supplementary vote QBRS3 decrease in expenditure	192	<i>see (b) in above table 1a</i>
QBRS 3 Improvement to Income Statement	Subtotal	696
Consolidated Operating Result from Continuing Operations – Income Statement Budget <i>(or \$ 3,309,228.93 Net Consolidated Operating Result Deficit before Capital Grant & Contributions).</i>		3,554 Surplus

Financial Considerations

- The total amount of operating and capital expenditure supplementary vote requests from Table 1a is an increase of \$555,191 (decrease in operating expenditure of \$192,203 and decrease in capital expenditure of \$747,394); and
- For income, a net increase of revenue of \$504,300

This means a net consolidated impact on the 2020/21 budget being a positive impact of \$1,443,897.

Rates and Annual Charges

Council levies rates and annual charges on an annual basis commencing in the month of July. Council monitors the repayment of these rates and annual charges and measures its debt recovery performance for rates and annual charges through the use of the Rates and Annual Charges Outstanding Ratio.

The Office of Local Government (OLG) recommends, via their accepted benchmark, a ratio of less than 5% for Urban and Coastal Councils and less than 10% for Rural Councils.

Council's outstanding ratio as at 30th June 2020 was 10.93% which is slightly above the recommended benchmark.

The outstanding rates and annual charges ratio as at 31st March 2021 is 16.50%. A high arrears balance affects Council's cash flow, and represents monies outstanding that Council could be gaining a return on if invested in a term deposit. The higher percentage of outstanding for March 2021 can be attributed to the overall economic condition of the Shire due to the impact on economic activity from prolonged drought and COVID-19.

Table 2a: Council's outstanding rates and annual charges ratios for the last six years.

Year	Rates and Annual Charges Outstanding Ratio as at 31st March.	Rates and Annual Charges Outstanding Ratio as at 30 th June.
2021	15.00%	Updated at year end.
2020	14.11%	12.85%

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2019	13.07%	12.46%
2018	10.63%	14.37%
2017	11.20%	10.08%
2016	11.50%	8.32%

Table 2a: Rates and Annual Charges Outstanding Ratio

The proportion of rates and annual charges outstanding related to residential properties is 66%, 18% of outstanding rates and annual charges relates to farmland and 16% to business.

Table 2b provides an overview of outstanding rates and annual charges, as at 31st March 2021, by rate and / or charge type.

Options

Council can choose to:

1. Accept the Quarterly Budget Review Statement (QBRs) and:
 - (a) approve all supplementary votes requested; or
 - (b) select projects from the supplementary votes and approve a lower amount; or
 - (c) approve the supplementary votes requested and postpone selected current year projects to reduce the capital works program for 2020/21; or
2. Accept the Quarterly Budget Review Statement (QBRs) subject to changes and:
 - (a) approve all supplementary votes requested; or
 - (b) select projects from the supplementary votes and approve a lower amount; or
 - (c) approve the supplementary votes requested and postpone selected current year projects to reduce the capital works program for 2020/21; or
3. Not accept the Quarterly Budget Review Statement (QBRs) and:
 - (a) reject the whole amount requested; or
 - (b) select projects from the requested supplementary votes and approve a lower supplementary vote amount; or
 - (c) approve the supplementary votes requested and postpone selected current year projects to reduce the capital works program for 2020/21.

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Table 2b: Outstanding Rates and Annual Charges – By Rate and Charge Type

Rate/Charge Type	\$ Rate Arrears 2019/20	\$ 2020/21 Levy	\$ Pensioner Write Off	\$ Abandoned	\$ Interest	\$ Legal Fees	\$ Rate Arrears and Net Levy	\$ Total Payments to Date	\$ Total Outstanding 2020/21	Collection % 2020/21	\$ Total Arrears as at EOM	Outstanding Rates and Annual Charges %
General	861,816	8,342,646	-153,837	-303	15,142	3,070	9,068,534	-6,319,588	2,748,946	69.69%	1,080,995	11.92%
Water	410,806	1,972,740	-69,039	-723	6,642	0	2,320,426	-1,482,134	838,292	63.87%	481,809	20.76%
Sewerage	231,092	1,484,484	-49,823	10,350	4,115	0	1,680,218	-1,114,539	565,679	66.33%	281,150	16.73%
Trade Waste	575	8,811	0	0	12	0	9,398	-7,334	2,064	78.04%	824	8.77%
Storm Water	21,342	104,948	0	-244	370	0	126,416	-81,148	45,268	64.19%	25,631	20.28%
Garbage	427,979	2,170,688	-106,996	-4,550	6,678	0	2,493,799	-1,630,954	862,845	65.40%	484,332	19.42%
TOTAL RATES AND ANNUAL CHARGES	1,953,610	14,084,317	-379,695	4,530	32,959	3,070	15,698,791	-10,635,697	5,063,094	67.75%	2,354,741	15.00%
Sewerage Access (Water Billing)	101,395	276,714	0	0	1,003	0	379,112	-149,329	229,783	39.39%	86,579	22.84%
Water Consumption	604,491	1,433,811	0	-81	7,020	0	2,045,241	-986,877	1,058,364	48.25%	545,457	26.67%
Sewer Consumption	22,265	95,038	0	-51	188	0	117,440	-58,772	58,668	50.04%	18,065	15.38%
Trade Waste Usage	9,901	40,391	0	-28	99	0	50,363	-32,436	17,927	64.40%	13,958	27.71%
TOTAL WATER SUPPLY SERVICES	738,052	1,845,953	0	-160	8,310	0	2,592,156	-1,227,414	1,364,742	47.35%	664,059	25.62%
GRAND TOTAL	2,691,662	15,930,270	-379,695	4,370	41,269	3,070	18,290,947	-11,863,111	6,427,836	64.86%	3,018,800	16.50%

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Statement by Responsible Accounting Officer

The following statement is made in accordance with clause 203(2) of the *Local Government (General) Regulation 2005*.

It is my opinion that the Quarterly Budget Review Statement for Warrumbungle Shire Council for the quarter indicates that Council's financial position as at 31st March 2021 is satisfactory having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Responsible Accounting Officer

Attachments

1. 3rd Quarterly Budget Review Statement

RECOMMENDATION

That Council:

1. Accept the second quarter Quarterly Budget Review Statement for the 2020/21 financial year, as presented;
2. Approve the variations as described in Table 1a; and
3. Note and accept the information provided on the status of the rates and annual charges for the period ending 31st March 2021.

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Item 16 Investments and Term Deposits – month ending 31st May 2021

Division:	Corporate and Community Services
Management Area:	Financial Services
Author:	Accountant – Rabia Rao
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4 Council's governance practice and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

As required by clause 212 of the *Local Government (General) Regulation 2005*, the details of all monies invested by Council under section 625 of the *Local Government Act 1993* must be reported to Council at each Ordinary Meeting.

Background

Council is authorised by s 625 of the *Local Government Act 1993* (the Act) to invest its surplus funds in the forms of investment notified in an Order of the Minister dated 12 January 2011.

Clause 212 of the *Local Government (General) Regulation 2005* (the Regulation) requires a Council to provide a written report to the Ordinary Meeting of Council giving details of all monies invested and a certificate as to whether or not the investments have been made in accordance with the Act, Regulations and Council's Investment Policy.

Issues

Comments on Performance

Marketable Securities, Term Deposits and At Call Investment Accounts

In accordance with regulatory requirements and Council's Investment Policy, the majority of Council's current investment portfolio continues to be invested in term deposits and at call accounts.

Marketable Securities

Council currently holds no Marketable Securities.

Term Deposits

During the month, \$1,500,000.00 worth of term deposits matured, earning Council a total of \$7,344.25 in Interest.

In May, the following placements were made in to term deposits;

- \$1,000,000.00 with NAB at a rate of 0.25%

The balance of the term deposits at the end of the month was \$14,000,000.00.

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At Call

At call accounts are used to hold funds for shorter periods and generally are adjusted on a weekly basis to meet cash flow requirements. During the month, \$554.44 interest was earned on the balances in the accounts and net transfers of \$544,337.30 were made from these accounts resulting in a month end balance of \$2,672,146.47

Cash at bank balance

In addition to the at call accounts and term deposits, as at 31st May 2021, Council had a cash at bank balance of \$1,556,912.57.

Income Return

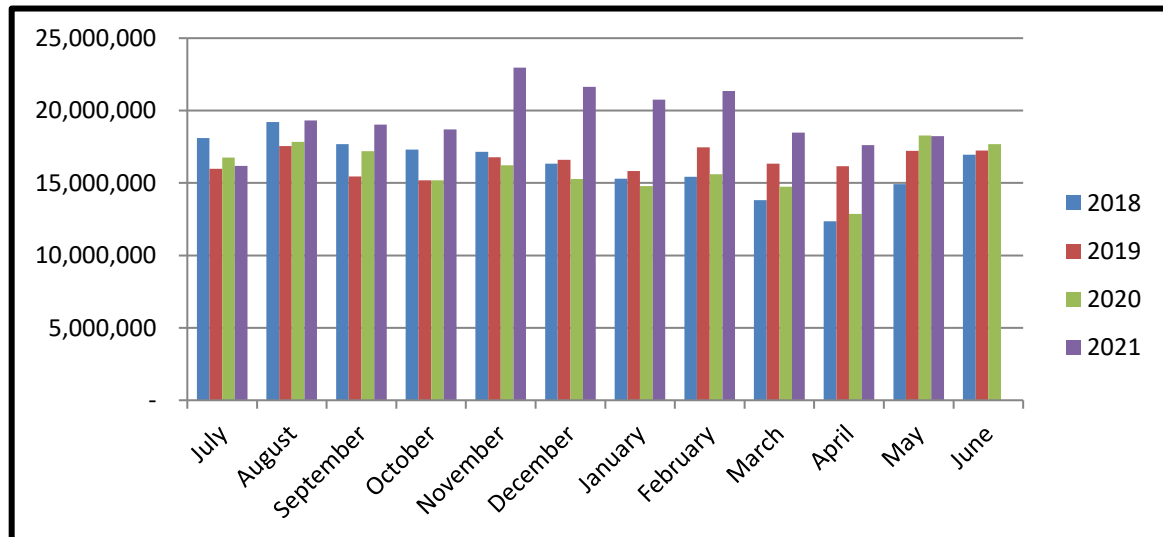
The average rate of return on Investments for May 2021, of 0.44% exceeded Council's benchmark Bank Bill Swap Rate (BBSW) of 0.036% by 1128 points or 0.41%.

Council's revised budget for year 2020/21 for interest on investments is \$140,000.00 At the end of May 2021, the amount of interest received and accrued should be around 91.67% of the total year budget, i.e. \$128,333.33 On a year to date basis, interest received and accrued totals \$79,956.00, which is 57.11% of the revised annual budget.

Financial Implications

Due to the current economic climate, and decline in global interest rates, the budget has been further reviewed at QBR3 awaiting approval from Council.

Graph by Month Investments



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Table 1: Investment Balances – 31st May 2021

Financial Institution	Lodgement Date	Maturity Date	Total Days	Original Rating	Current Rating	Yield (%)	Investment Amount (Redemption Value)
At Call Accounts							
NAB	1-Nov-18	At Call	at call	ADI	ADI	0.05%	702,261.28
NAB B pay At Call	2-Nov-18	Bpay	at call	ADI	ADI	0.00%	74,458.84
ANZ	3-Nov-18	At Call	at call	ADI	ADI	0.05%	6,637.80
Regional Australia Bank	4-Nov-18	At Call	at call	LMG	LMG	0.00%	1,535.96
T Corp IM Cash Fund	5-Nov-18	At Call	at call	P	P	0.27%	1,277,251.75
CBA At Call	6-Nov-18	At Call	at call	ADI	ADI	0.01%	610,000.84
							2,672,146.47
Term Deposits							
WBC	31-Aug-20	03-Jun-21	276	ADI	ADI	0.67%	1,000,000.00
NAB	15-Oct-20	06-Aug-21	295	ADI	ADI	0.64%	1,000,000.00
CBA	29-Oct-20	25-Oct-21	361	ADI	ADI	0.57%	1,000,000.00
CBA	25-Nov-20	22-Nov-21	362	ADI	ADI	0.55%	1,000,000.00
WBC	27-Nov-20	27-Sep-21	304	ADI	ADI	0.44%	1,000,000.00
MAQ	27-Nov-20	28-Sep-21	305	UMG	UMG	0.50%	1,000,000.00
AMP	27-Nov-20	24-Nov-21	362	LMG	LMG	0.70%	1,000,000.00
WBC	30-Nov-20	26-Oct-21	330	ADI	ADI	0.45%	1,000,000.00
CBA	30-Nov-20	25-Oct-21	329	ADI	ADI	0.50%	1,500,000.00
CBA	08-Jan-21	06-Dec-21	332	ADI	ADI	0.41%	1,500,000.00
MAQ	19-Feb-21	18-Jun-21	119	ADI	ADI	0.45%	1,000,000.00
WBC	23-Apr-21	23-Apr-22	365	ADI	ADI	0.36%	1,000,000.00
NAB	14-May-21	14-Aug-21	92	ADI	ADI	0.25%	1,000,000.00
Sub-Total							14,000,000.00
Total							16,672,146.47

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Credit Rating Legend

P	Prime
ADI	Big Four – ANZ, CBA, NAB, WBC
HG	High Grade
UMG	Upper Medium Grade
LMG	Below Upper medium grade

Table 2: At Call and Term Deposits – Monthly Movements

Bank	Opening Balance	Interest Added to Investment	Net Placements/ Withdrawals	Closing Balance
NAB	701,844.02	417.26		702,261.28
NAB B pay At Call	130,106.54	-	(55,647.70)	74,458.84
ANZ	6,652.29	0.51	(15.00)	6,637.80
Regional Australia Bank	1,535.96	-	-	1,535.96
T Corp IM Cash Fund	1,277,115.08	136.67	-	1,277,251.75
CBA At Call	10,000.84		600,000.00	610,000.84
Total at call	2,127,254.73	554.44	544,337.30	2,672,146.47
NAB	1,500,000.00	7,344.25	(1,507,344.25)	
WBC	1,000,000.00			1,000,000.00
NAB	1,000,000.00			1,000,000.00
CBA	1,000,000.00			1,000,000.00
CBA	1,000,000.00			1,000,000.00
WBC	1,000,000.00			1,000,000.00
MAQ	1,000,000.00			1,000,000.00
AMP	1,000,000.00			1,000,000.00
WBC	1,000,000.00			1,000,000.00
CBA	1,500,000.00			1,500,000.00
CBA	1,500,000.00			1,500,000.00
MAQ	1,000,000.00			1,000,000.00
WBC	1,000,000.00			1,000,000.00
NAB	0.00		1,000,000.00	1,000,000.00
Total Term deposits	14,500,000.00	7,344.25	(507,344.25)	14,000,000.00
Total	16,627,254.73	7,898.69	36,993.05	16,672,146.47

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Compliance with Council's Investment Policy

Council's Investment portfolio is non-compliant by 0.35% this will be reviewed and corrected with excess at call funds transferred to TCorp.

The table below provides compliance status against the Investment Policy:

Institution	Credit Rating	Investment \$	Actual Exposure	Max. Limit per Policy	Compliance status
TCorp	Prime	1,277,251.75	7.66%	33.30%	Compliant
	Total Prime	1,277,251.75	7.66%	100.00%	
ANZ	ADI	6,637.80	0.04%	33.30%	Compliant
CBA	ADI	5,610,000.84	33.65%	33.30%	Non-Compliant
WBC	ADI	4,000,000.00	23.99%	33.30%	Compliant
NAB	ADI	2,776,720.12	16.65%	33.30%	Compliant
	Total ADI	12,393,358.76	74.34%	100.00%	
MAQ	UMG	2,000,000.00	12.00%	20.00%	Compliant
	Total UMG	2,000,000.00	12.00%	100.00%	
RAB	LMG	1,535.96	0.01%	10.00%	Compliant
AMP	LMG	1,000,000.00	6.00%	10.00%	Compliant
	Total LMG	1,001,535.96	6.01%	10.00%	
	Grand Total	16,672,146.47	100.00%		

Certification of Responsible Accounting Officer

I hereby certify that the investments listed in the report above have been made in accordance with section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005* and Council's Investments Policy.

Responsible Accounting Officer

RECOMMENDATION

That Council accept the Investments Report for the month ending 31st May 2021 including a total balance of \$18,229,059.04 being:

- \$2,672,146.47 in at call accounts.
- \$14,000,000.00 in term deposits.
- \$1,556,912.57 cash at bank.

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Item 17 Review of the 2020/21 Pool Operations

Division:	Technical Services
Management Area:	Urban Services
Author:	Director Technical Services – Kevin Tighe
CSP Key Focus Area:	Recreation and Open Space
Priority:	RO1 The planning and provision of local sports and recreation facilities and parklands reflect community needs and anticipated demographic changes.

Reason for Report

The purpose of this report is to review pool operations over 2020/21 season including expenditure, income, utilisation, Pool Attendant availability and opening times.

Background

Council operates six (6) pools and daily pool opening times were common across all pools. Pool season commencement though was staggered, with the pools in Coonabarabran, Coolah and Dunedoo opening on the first Saturday in October. Baradine Pool opened on the third Saturday in October and the pools in Mendooran and Binnaway opened on the last Saturday in October. A copy of the 2020/21 pool opening times is provided in the attachments as information.

Issues

Pool Opening Times

During the season, each pool was open 6am to 6pm, 7pm during the summer months. The pools were attended to by a Council Pool Attendant during times that school aged children were most likely to visit the pool, that is, after 3pm weekdays, between 11am and 2pm on weekends and between 11am and 2pm on weekdays during school holidays. When a Pool Attendant was not available the gates were locked and patrons could access the pool if they held a season ticket.

The pools were closed to public access whenever there was a school group using the pool, and this situation occurred on 182 days across all pools during the season. There were some days when a pool was closed due to storm activity or mechanical breakdown.

At the Mendooran Community Consultation meeting there was a request for the pool to remain open until 7pm during the month of March so that season ticket holders could access the pool once the Pool Attendant had left at 6pm. The issue here is that the Pool Attendant launches the vacuum cleaner at the end of their shift, something that could not be done reliably if left to the occasional season ticket holder using the pool after 6pm.

During the season when a Pool Attendant was rostered to attend the Binnaway Pool between 11am and 2pm, there was very low if any patronage, even during the

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summer months. It is therefore proposed to remove this timeslot for Pool Attendant availability from the timetable in 2021/22.

Access by Key Holders when a Pool Attendant is Not Available

Electronic key access was in place for the first time at all pools during the 2020/21 season. A total of 388 electronic key cards were issued and a breakdown on the number issued in each town is provided in Table 1. A patron who is issued an electronic card in one town, cannot use that card to access pools elsewhere in the Shire, unless they are first inducted into that pool. The electronic cards were only issued to those patrons who had paid for a season ticket. The practice of issuing a separate ID card for season ticket holders continued in 2020/21, however there appears to be little overall benefit in managing patrons entering the pool and this practice will not occur in the 2021/22 season.

Table 1 – Number of Electronic Key Access Cards Issued

	Baradine	Binnaway	Coolah	Coonabarabran	Dunedoo	Mendooran
Number	67	34	68	129	52	38

The process of acquiring an electronic key for season ticket holders is still cumbersome for patrons as the process requires payment at the office, either in Coonabarabran or Coolah, or at the pool when a Pool Attendant is available. Before accessing the pool without a Pool Attendant in place, the season ticket holder must receive an induction and this is done by the Pool Attendant.

Pool Utilisation

The pool attendance figures for 2020/21 are shown in Table 2, which also includes attendance figures for the previous five years. When comparing attendance figures between last season and the previous seasons the following factors must be taken into consideration:

- School group numbers were not counted in 2020/21 and hence not included in the figures for the first time.
- Family season ticket holders were counted as one entry when the electronic card was used to access entry to the pool, which means that family members accompanying the ticket holder were not counted, again for the first time.
- The presence of mice in the pool, particularly in Coonabarabran, deterred many people accessing the pool.

Whilst the attendance data is unreliable in terms of the absolute number of people entering the pool, the relative difference in numbers between each pool is consistent over the last six (6) years. That is, it is clear that attendance numbers at Binnaway and Mendooran is consistently much lower than the other pools.

Table 2 – Pool Attendance Data

	Baradine	Binnaway	Coolah	Coona.	Dunedoo	Mend	Totals
2015/16	7,519	4,644	10,929	14,797	10,686	4,889	53,464
2016/17	8,444	3,090	11,218	15,643	10,529	5,588	54,512
2017/18	6,979	2,804	13,930	16,544	11,359	6,466	58,082
2018/19	5,331	3,225	12,153	16,182	10,327	4,037	51,255

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	Baradine	Binnaway	Coolah	Coona.	Dunedoo	Mend	Totals
2019/20	4,664	2,280	10,747	11,926	8,421	2,981	41,019
2020/21	3,945	1,119	6,234	7,255	8,356	2,726	29,635
Average	6,147	2,860	10,869	13,725	9,946	4,448	47,995

Key Holders and Children

There are many rules associated with conditions of entry including the following:

- All children under the age of ten (10) years MUST be accompanied by an appropriate parent or guardian.
- All children under the age of five (5) years MUST be accompanied by an adult in or out of the water at all times.

There is no age restriction in relation to issuing a season ticket. In accordance with the above conditions of entry, an access key may be provided to any person over the age of 10.

Casual Use Not Available Weekdays Before 3.00pm

Under the current pool opening timetable, access to any of the six pools between 6.00am and 3.00pm on weekdays during school term, by casual users or visitors to town is not possible. During the season there were many verbal reports of visitors being turned away, however there are no formal complaints about lack of access during the season.

Schools and User Groups

On the 17 September 2020, Council resolved not to provide Lifeguards for school-based activities and not to charge a fee for students entering the pool for school-based activities. Council also resolved that use of the pool by schools is subject to a hire agreement, which included an option for a school to pay for a Lifeguard employed by Council (*Resolution 86/2021*). Most schools requested a Council employed Lifeguard when they booked the pool, notable exceptions though were Coonabarabran High School and Coolah Central School. The amount paid by each school for hire of a Council employed Lifeguard is detailed in Table 3.

Table 3 – School Invoice Amounts for Use of Pools in 2020/21

School Name	Invoice Amount (\$)
Coonabarabran Primary School	1,226
St Lawrence's Primary School Coonabarabran	1,441
Coonabarabran High School	43
Cassilis Public School	86
Sacred Hearts Primary School Coolah	903
St Michaels Primary School Dunedoo	839
Dunedoo Central School	1,505
Binnaway Central School	387
St Johns Primary School Baradine	731
Baradine Central School	817

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Learn to Swim Classes

Learn to swim classes were conducted in Coonabarabran and Baradine during the summer school holidays. There were no issues at Coonabarabran however the Instructor at Baradine relies on Council providing Lifeguard services during the classes and has requested that Council's Pool Attendant commence at 9am rather than 11am in January 2022. Modifying the proposed daily opening timetable to accommodate this request impacts on hours worked by a Pool Attendant employed on a casual basis, and is only possible if there is a Pool Attendant based in Baradine. Therefore, modifying the timetable to accommodate learn to swim classes at Baradine can only be considered if a Baradine based Pool Attendant is employed by Council.

Lifeguard Availability

Throughout the season there were nine (9) Pool Attendants employed on a casual basis, but despite this, a Pool Attendant was not available for 11% of the time and the pool was closed to casual users. Attracting and retaining Pool Attendants remains a huge challenge for pool operations, not only to keep pools open but to maintain consistency in pool operations and pool water quality. Several of the Pool Attendants were University students, which means they were generally unavailable during the first and last months of the season. The lack of interest in the position of Pool Attendant is probably due to the seasonal nature of the work and limited work hours available each day. Several of the Pool Attendants viewed the position as employment secondary to other employment. Advertisements for Pool Attendants for the 2021/22 pool season will be published over the coming weeks.

Kiosk

The kiosk at Dunedoo was again in operation in 2020/21. Unfortunately, there were no operators prepared to provide kiosk services at any of the other pools. Kiosk Operators are paid a retainer (\$4,200) in recognition of the services they provide, particularly in the collection of entry fees, however it is difficult to quantify the services provided and hence it is proposed to remove the retainer from any future kiosk agreements. It is proposed to continue to advertise for operators to enter into an agreement with Council to provide kiosk services at each of the pools.

Options

The timetable of daily opening hours and season commencement dates proposed for 2021/22 is provided in the attachments. The proposal differs from the 2020/21 timetable in relation to Binnaway pool, as the 11am to 2pm Pool Attendant available time on weekdays and weekends has been removed.

There does not appear to be any reason to make changes to the hire arrangements for schools wanting to utilise any of the pools and hence no changes are proposed.

Financial Considerations

The pool operating budget allocations and actuals for 2020/21 are provided in Table 4.

Table 4 – Year to Date Actual Expenditure and Income for all Pools

	Budget Allocation	Actual *
Expenditure	\$706,822	\$554,072
Income	\$120,000	\$90,773
Nett Result	\$586,822	\$463,299

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* Year to date end of May.

The year to date operating revenue for each pool over the last six (6) years is shown in Table 5 and the annual operating expenditure is shown in Table 6. The annual nett operating cost is shown in Table 7.

Table 5 – Annual Operating Revenue (\$)

	Baradine	Binnaway	Coolah	Coona	Dunedoo	Mend	Totals
2015/16	13,642	8,590	24,763	39,189	18,483	9,838	114,505
2016/17	17,015	7,408	26,555	39,506	20,715	12,815	124,014
2017/18	11,985	8,564	29,289	41,699	19,172	9,432	120,141
2018/19	12,429	7,635	27,539	40,324	18,186	10,113	116,226
2019/20	14,432	7,521	27,541	39,404	17,802	11,019	117,719
2020/21*	12,257	4,218	17,556	30,967	16,807	8,967	90,772
Average	13,627	7,323	25,541	38,515	18,528	10,364	113,896

*Year to date end of May.

Table 6 – Annual Operating Expenditure (\$)

	Baradine	Binnaway	Coolah	Coona	Dunedoo	Mend	Totals
2015/16	98,869	92,344	94,369	115,724	88,372	86,551	576,229
2016/17	101,628	78,233	119,422	143,599	90,584	102,889	636,355
2017/18	129,992	79,359	117,675	160,153	108,636	93,644	689,460
2018/19	113,981	92,034	119,569	154,090	117,710	80,664	678,048
2019/20	106,389	86,084	128,392	118,859	119,501	89,685	648,910
2020/21*	101,539	73,213	102,151	122,479	93,756	60,934	554,072
Average	108,733	83,545	113,596	135,817	103,093	85,728	630,512

*Year to date end of May.

Table 7 – Annual Nett Operating Cost (\$)

	Baradine	Binnaway	Coolah	Coona	Dunedoo	Mend	Totals
2015/16	85,227	83,754	69,606	76,535	69,889	76,713	461,724
2016/17	84,613	70,825	92,867	104,093	69,869	90,074	512,341
2017/18	118,007	70,795	88,386	118,454	89,464	84,212	569,319
2018/19	101,552	84,399	92,030	113,766	99,524	70,551	561,822
2019/20	91,957	78,563	100,851	79,455	101,699	78,666	531,191
2020/21*	89,282	68,995	84,595	91,512	76,949	51,967	463,300
Average	95,106	76,222	88,056	97,302	84,566	75,364	516,616

*Year to date end of May.

Attachments

1. Pool Opening Hours Timetable for 2020/21 Season.
2. Proposed Pool Opening Hours Timetable for 2021/22 season

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RECOMMENDATION

That:

1. The pool season for 2021/22 commences 9 October 2021 and finishes 9 April 2022 for all pools except Baradine, Binnaway and Mendooran. The pool season for Baradine and Mendooran commences 23 October 2021 and finishes 2nd April 2022 and for Binnaway the season commences 30 October 2021 and finishes 19th March 2022.
2. The 2021/22 pool hours opening timetable as shown in the attachment is adopted, noting that the 11am to 2pm timeslot when a Pool Attendant is available for Binnaway pool has been removed from the timetable for the whole season and the 11am to 2pm timeslot for Mendooran during October and November has also been removed from the timetable.
3. Agreement between Council and Kiosk Operators no longer includes a provision for payment of a retainer.

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Item 18 Bowen Oval, Crown Reserve No 71749

Division:	Technical Services
Management Area:	Technical Services
Author:	Director Technical Services – Kevin Tighe
CSP Key Focus Area:	Recreation and Open Space
Priority:	RO1 The planning and provision of local sports and recreation facilities and parklands reflect community needs and anticipated demographic changes.

Reason for Report

There are two reasons for this report; to consider a proposal to lodge a funding submission under the Stronger Country Communities Fund Round 4 (SCCF4) for a project at Bowen Oval; and to accept a recommendation from Crown Lands that Council is appointed as Crown Land Manager for Bowen Oval.

Background

The Coolah Junior Sports Committee is preparing a funding application for submission under the SCCF4 for a project at Bowen Oval. The project involves resurfacing two existing netball courts, construction of a third netball court and upgrading an existing small shelter to a storage and equipment shed. The Group is seeking a letter of support from Council for the project and for their funding application. Whilst Council has authority and responsibility to manage existing infrastructure and events on Bowen Oval, Council does not have authority to erect new infrastructure.

The land that Bowen Oval is located on is Crown Reserve – Reserve No 71749. Management of the Reserve has been devolved to Council and any infrastructure proposals on land devolved to Council must first receive consent from the Minister. Consent was sought from the Crown Lands Office on behalf of the Coolah Junior Sports Committee to undertake the proposed improvement works on Bowen Oval.

Advice has since been received from Crown Lands that they will not provide consent unless Council agrees to be appointed as Crown Land Manager (CLM). The justification provided for taking this position by Crown Lands is that there is substantial infrastructure located on the Reserve – Bowen Oval and that Council is not able to validly issue tenure to any person or groups wanting to occupy the land.

The closing date for the SCCF4 funding application is 25 June 2021 and Crown Lands requests a response by 18 June 2021.

Issues

The Project

The Coolah Junior Sports Committee is obtaining quotations necessary for inclusion in the funding application. If the funding application is successful, it is also this

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Committee that is proposing to manage the project including; project insurance, contract management, management of income from SCCF and acquitting the project. The Coolah Junior Sports Committee is a sub-committee of the Coolah District Development Group (CDDG) and it is understood that the CDDG will provide the necessary insurance and financial administration for the project. Currently the capacity of the committee to manage the project is not known and hence there is risk that expected quality and safety outcomes of the project may not be achieved.

The infrastructure on Bowen Oval are assets that are managed by Council and managing risks associated with events and activities on the Oval are also Council's responsibility. Specific details such as plans have not yet been prepared and the cost of the project is not yet known, however if the proposed project is constructed to standards the new and upgraded infrastructure is not likely to increase Council's risk exposure and also it is not expected to increase Council's maintenance requirements.

Crown Reserve

When Council is appointed CLM for a Crown Reserve, Council is able to '*generally administer Crown Land under the public land provisions of the Local Government Act 1993. This includes issuing leases and licences.*' (Crown Lands Fact Sheet). For Crown Land that is classified as Community Land a Plan of Management (PoM) must be prepared. Leases and licences that are issued by Council on Crown Reserve classified as Community Land can only be made where it is expressly authorised in the PoM.

Council will be aware that a PoM is currently being prepared for 71 Crown Reserves within the Local Government Area and that each Crown Reserve must be classified and categorised. One of those Crown Reserves for example is Robertson Oval in Dunedoo. Council has accepted the appointment of being CLM for Robertson Oval. The nominated classification of this Crown Reserve is Community Land and the nominated categorisation is Park.

Agreement to be appointed as CLM will mean that Council will need to prepare a PoM for Bowen Oval as the Crown Reserve is expected to be classified as Community Land. Council becomes eligible to apply for funding under the Crown Reserves Improvement Fund when Council is appointed as CLM.

Crown Lands previously recommended that Council accept appointment as CLM for the Bowen Oval Crown Reserve. This recommendation was not accepted and this may explain why Crown Lands is now withholding consent for the project currently proposed by the CDDG.

Options

Council has been through a process of determining project priorities for funding under the upcoming SCCF4 and the request for endorsement by Coolah Junior Sports Committee sits outside the previously agreed process and because of this Council is not being asked to rank the project. Council does however have the option of declining to endorse the proposed funding submission by the Committee.

In relation to the issue of management of the Bowen Oval Crown Reserve, the only apparent option is to accept the recommendation from Crown Lands that Council is appointed as CLM.

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Financial Considerations

There are no cost impacts for Council in relation to the proposal by Coolah Junior Sports to lodge an application for funding.

The cost of preparing a PoM for Crown Reserve 71749 – Bowen Oval can be accommodated within existing budget allocations for property management.

RECOMMENDATION

That:

1. Council accept the recommendation from Crown Lands that Warrumbungle Shire Council is appointed as Crown Land Manager for Crown Reserve 71749 – Bowen Oval.
2. In accordance with Section 3.23 of the Crown Land Management Act 2016, notification is provided to the Minister of Council's proposed classification of Crown Reserve 71749 as Community Land and categorisation as Park.
3. That the application by the Coolah Junior Sports Committee to the Stronger Country Communities Fund Round 4 to upgrade the netball courts and netball court equipment shed is endorsed.

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Item 19 Bore Condition Assessment

Division:	Environment and Development Services
Management Area:	Warrumbungle Water
Author:	Manager Warrumbungle Water – Cornelia Wiebels
CSP Key Focus Area:	Public Infrastructure and Services
Priority:	PI7 appropriate planning is needed to ensure the ongoing security of energy and clean water supplies to communities within the shire

Reason for report

The reason for this report is to inform Council of the outcomes of the Bore Condition Assessment project to-date, and gain endorsement for the proposed future steps to be undertaken as a result.

Background

The Bore Condition Assessment is a joint project of four member councils of the Orana Water Utility Alliance (OWUA), funded through the Safe and Secure Water Program (SSPW) – in the case of Warrumbungle Shire Council to 75% – and administered by Mid-Western Regional Council (MWRC).

The purpose of the project has been to ensure that councils can plan for their towns water security based on the outcome of the bore condition assessment.

The first two stages of the project consisted of a desktop study of all available records from the NSW Government and councils on the relevant bores and a site visit and on-site discussion with councils, resulting in the report at hand (attached).

The Bore Condition Assessment report by Access Environmental Planning (AEP) contains recommendations for further action, such as camera inspections or pump testing of bore performance, as well as a risk rating.

The bores considered for Warrumbungle Shire Council were all of Council's old bores, excepting all new bores in Binnaway, Coolah, Coonabarabran and Mendooran:

Coonabarabran

- Bore 1, Robertson Street
- Bore 2, Namoi Street South
- Bore 3, Namoi Street North
- Bore 4, Namoi Street North
- Bore 6, older of the bores at the Water Treatment Plant (WTP)

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Baradine

- Main bore at WTP
- Back-up bore at sports ovals

Coolah

- Main bore at the Town Wells (referred to in the report as 'Town Wells')
- Secondary well at the Town Wells (referred to in the report as 'Back-up Well')

AEP additionally considered:

- The capped old bore at the Town Wells (referred to in the report as 'Old bore')
- The old/abandoned well at the Town Wells (referred to in the report as 'Extra Well'); Council has been unaware of its existence prior to this assessment

Dunedoo

- Older out of two bores at the Town Well site

Bugaldie Bore

Kenebri Bore

Issues

Due to insufficient available information, risk ratings could only be provided for six (6) of the fourteen (14) considered bores.

The bore condition assessment report highlights in its executive summary that the cost for a camera inspection will be comparable to constructing a new bore.

Recommendations, risk ratings and other available information are summarised in the table below:

Bore	Recommendation	Comment	Risk Rating	Depth	Year Built	Pump Test Data
Coonabarabran, Bore 1	Camera inspection (identify details of bore)					
Coonabarabran, Bore 2	Camera inspection & pump test (monitor bore performance)	Insufficient records; bore is accessing sandstone	Moderate/high	36.6 m	1938	2 – 3 L/s
Coonabarabran, Bore 3	Camera inspection (identify details of bore)					
Coonabarabran, Bore 4	Camera inspection (identify details of bore)					

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Coonabarabran, Bore 6	Camera inspection (identify details of bore)			20 m (pump setting)		
Coolah, Main Bore	Camera inspection & stage pump test (record bore performance)	Insufficient information for full risk assessment; cased in sedimentary rock		70.1 m	1996	
Coolah, Secondary Well			Low/moderate	10.1 m	1965	12.63 L/s
Coolah, Old Bore						
Coolah, Old Well				11.5 m	1963	
Baradine, Main Bore	Camera inspection to insure iron/manganese fouling is not occurring	Only 12 years old, good design, low risk	Low	216 m	2009	
Baradine, Back-Up Bore		High risk bore design but in sub-artesian area, reducing risk	Moderate	220.9 m	1968	20.18 L/s
Dunedoo, Old Bore	Camera inspection & stage pump test; keep annual records of bore to monitor bore performance		Moderate	38 m	1963	29.18 L/s
Bugaldie Bore				7 m (approx. pump setting)		
Kenebri Bore	Camera inspection; start recording bore performance drawdown and yield	Bore has considered well considering its age	High	47.2 m	1949	1.23 L/s

Council discussed the findings with the OWUA Project Officer and Chair and was supportive of MWRC to submit a project change request to SSWP, aiming to use the remaining funds of this project for the construction of new infrastructure vs the additional assessment of old infrastructure.

The site identified by Council requiring new infrastructure has been: Coolah Town Wells.

The reason for this being:

Coonabarabran – after construction of the seven new emergency back-up bores, Coonabarabran’s Town water security has significantly increased. With regards to water safety, the Coonabarabran WTP is able to treat raw river water, therefore any possible surface water infiltration into the four old bores near Castlereagh River are not considered a water safety threat in this instance.

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Coolah – the secondary well is not recommended to be used further due its very shallow depth and location in the flood plane within cattle grazing country. The emergency back-up bore at Neilrex Road is not delivering sufficient yield to sustain the township under normal demand conditions. The information available on Coolah's main bore is insufficient to provide a risk rating, access for a camera inspection is limited, the bore is 25 years and located in a flood zone. The use of remaining funds to create a secondary and flood safe bore on the Town Well site where existing head work infrastructure exists is recommended.

Baradine – the main supply bore is fairly new and of good design, therefore of low risk. The by Urban Services operated back-up has been assessed as moderate risk; it is occasionally used when issues arise with the primary bore. It is recommended to investigate the construction of a back-up bore on site within the Baradine WTP Upgrade project (report within this business paper).

Dunedoo – the assessed/old bore operates alternating with the new (2014) bore on the Town Well site, which provides additional water security. It is recommended to consider Dunedoo's town water security further in relation to a high-risk water quality project the Department of Planning, Industry and Environment has offered funding for – future report to be presented to Council – and as an element of Council's Integrated Water Cycle Management Strategy, that is yet to be finalised.

Bugaldie/Kenebri – the village supplies of Bugaldie and Kenebri cater for a small amount of services and a small population. Operational and capital expenditure is being subsidised by other supplies; significant expenditure for new infrastructure and the future of these small supplies will need to be carefully considered by Council.

There have been issues with time delays with this project, due to lack in feedback from other councils regarding their preference for the project change request and due to the resignation of the OWUA Project Officer with the position currently being vacant.

Options

The report is primarily for Council's information; however, the following actions are recommended:

- Seal the abandoned well in Coolah; a budget component for this has been provided in FY 2021/22
- Decommission the secondary well at the Coolah Town Well site to prevent usage; the shallow depth and location in the flood zone of land with cattle grazing activity presents too high a risk for a disinfected-only bore water supply.
- Use the remaining funds from the bore condition assessment project to construct a back-up bore at the Coolah Town Well site, considering the current main bore is 25 years old and the back-up bore at Neilrex Road is an emergency back-up only with reduced yield.

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Financial Considerations

The budget for the bore condition assessment project has been \$ 68,226, which is Council's 25% contribution; i.e. the total project value for Council's part has been \$272,904. Remaining funds this FY are \$61,403 (or total Council project value of \$245,614) – this is considered sufficient to drill and connect a new bore at the Coolah Town Well site.

The sealing of the abandoned bore has been budgeted with \$10,000 for FY 2021/22. Quotes have yet to be obtained to confirm this is sufficient.

The cost for decommissioning the secondary well at the Coolah Town Well site has not yet been determined.

Community Engagement

The level of engagement is 'Inform'.

Attachments

1. Condition Assessment of Existing Ground Water Bores, Access Environmental Planning, January 2021.

RECOMMENDATION

That Council:

1. Notes the information in the Bore Condition Assessment report.
2. Decommissions the secondary well at the Coolah Town Well site due to its high water quality risk.
3. Revotes the remaining amount of the Financial Year 2020/21 budget into the Financial Year 2021/22 budget.
4. Uses the remaining funds from the Bore Condition Assessment project for the construction of a secondary bore at the Coolah Town Well site.

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Item 20 Baradine Water Treatment Plant Upgrade

Division:	Environment and Development Services
Management Area:	Warrumbungle Water
Author:	Manager Warrumbungle Water – Cornelia Wiebels
CSP Key Focus Area:	Public Infrastructure and Services
Priority:	PI7 appropriate planning is needed to ensure the ongoing security of energy and clean water supplies to communities within the shire

Reason for report

The reason for this report is to provide Council with an update on the status of this project and to recommend revision of a previous resolution.

Background

The Baradine Water Treatment Plant has previously had a number of components identified requiring replacement, such as the clarifier, filter and programmable logical controller (PLC).

Especially the clarifier had been a focus of attention, and progression on its replacement had been delayed for a number of years due to a lack of Section 60 endorsement of Council's preferred option by the Department of Planning, Industry and Environment (DPIE); however, funding through the Safe and Secure Water Program (SSWP) has been offered to undertake the replacement.

Item 7 Baradine Water Treatment Plant Upgrade Funding **398/1819 RESOLVED** that Council:

- 1. Notes the report on granted funding for the Baradine Water Treatment Plant Upgrade project.*
- 2. Notes the funding offer of \$750,000 for a total project cost of \$1,000,000.*
- 3. Makes further representations for total funding of \$994,000 for total project cost of \$1,326,000.*

Item 19 Baradine Water Treatment Plant Upgrade Update Report **441/1920 RESOLVED** that Council:

- 1. Notes the information contained in the Baradine Water Treatment Plant Upgrade Update Report.*
- 2. Accepts the funding of \$750,000 offered under the Safe and Secure Water Program for the Baradine Water Treatment Plant Upgrade.*

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3. *Authorise the affixing of the Council Seal to the funding deed and documentation.*
4. *Proceeds with tendering for the design and construction of a replacement clarifier at the Baradine Water Treatment Plant, including replacement of the downstream filter and the programmable logical controller.*
5. *Requests from the Department of Planning, Industry and Environment and the Safe and Secure Water Program that the risk impact factor for Baradine – Water Quality – Water Treatment be updated and upgraded from 4 to 5.*
6. *Makes urgent representation to the Department of Planning, Industry and Environment to provide funding of upgrading the entire Baradine Water Treatment Plant to address the identified shortfalls adequately, including provision of contingency options to ensure adequate ongoing functioning of the existing clarifier, filter and programmable logical controller until a new plant can become operational.*

Meanwhile, NSW Health provided funding for further investigations undertaken by the consultancy of Hunter H2O:

- Baradine WTP Filter Inspection Report (Attachment 1)
- Baradine WTP Capacity and Capability Review (Attachment 2)

The 'Baradine WTP Capacity and Capability Review' resulted in a risk impact factor increase from 4 to 5 for the Baradine Water Supply System, making it potentially eligible for further funding under the remaining funds of the SSWP-Version 2.

The SSWP funded project 'Eight (8) off Water Supply System Instrumentation Monitoring & Automation' scoping study identified further upgrade requirements; a separate report to Council on the outcomes of this report has been presented to Council in the May 2021 Business Paper.

Another SSWP funded project looked at old bores across the LGA, including Baradine; it identified a moderate/high risk for the back-up bore located at the sports oval. A report on this project is presented to Council within this Business Paper.

Council received advice from DPIE that five (5) of its water supply systems are being offered funding under SSWP-V2, based on their high risks, including the Baradine Water Supply Scheme, however with a much wider scope than replacing the clarifier only, up to a full plant replacement.

Recent advice confirmed that:

- *The Department is committed to the 'reduction of the risk' that this project is looking to mitigate, this implies the total replacement WTP if that is the final recommendation from the scoping study*

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- *Once the preferred option is agreed, we (the Department) can then prepare a Deed for the Concept Design and so on*
- *The timeline for the completion of the Scoping Study (is) by Christmas 2021 if possible. We (the Department and Council) can then aim at the Concept Design by mid-2022 and construction commencing by the end of 2022.*

Issues

Baradine Water Treatment Plant (WTP) has many components that require refurbishment, renewal, replacement or removal, these include:

- The clarifier
- The filter
- The underground clear water tank
- The electrical switchboard including WTP rewiring
- The programmable logical controller
- The asbestos building
- The overhead backwash tank
- The sludge lagoons
- The aerator
- The bore pump/bore (potential duplication on site may be required due to moderate/high risk of the back-up bore primarily used for Urban Services)

A wholistic plant upgrade would address all of those. To undertake a wholistic upgrade, a whole WTP replacement is indicated versus replacing of individual components as this is anticipated to be costlier and more complicated.

The current WTP site is likely to be big enough to allow for the building of a new WTP while keeping the current WTP producing water. This approach would also allow for commissioning of the new plant while the old one is still going and a comparatively easy switch-over; all current reticulation and rising main pipework could stay in place.

Replacing of major components of the current WTP, such as the clarifier and filter, appear little reasonable in light of other major replacement requirements, such as the switchboard and underground clear water tank, and the commitment of funding under SSWP-V2 envisaging a whole plant replacement.

A whole plant replacement is anticipated to take a considerable amount of time, which can be sped up by engaging adequate external resources. Concerns remain regarding anticipated delays in relation to external stakeholder involvements, such as the drafting of a new funding deed or the Section 60 approval process.

Meanwhile, essential upgrades are being undertaken, such as the installation of an additional above ground clear water tank to increase the chlorine contact time; these come at comparatively little cost however address a main water safety concern.

It is also intended to replace the programmable logical controller (PLC) now due its concerning age and limited control capacity; however, it is currently being investigated by contractors if this can occur safely due to the age of the electrical switchboard.

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In case of a failure beyond repair of the significantly aged clarifier, this can be bypassed with additional pipework and the current sludge lagoons be used as sedimentation lagoons to produce potable water. Council is working on its preparedness for this event, including pipework sketches, material lists, lagoon preparation and water demand review.

Options

- a) Progress with the replacement of the clarifier and filter (not recommended)
- b) Undertake a scoping study, including as an option the wholistic plant replacement (new plant) on the current site, negotiate a funding deed and start implementing the project.

Financial Considerations

The wholistic Baradine WTP upgrade/replacement has been roughly estimated to cost \$5M; 25%, or \$1.25M, of this cost would need to be born by Council with project funding under SSWP-V2. It is noted, that the project scope and cost and therefore the allocation of funding is yet to be determined.

In comparison, the clarifier replacement alone requires a Council contribution of \$576,000 under the previous SSWP offer of \$750,000 for a \$1.326M project.

The FY 21/22 and 22/33 budgets contain \$1M for the clarifier replacement and there is an expected revote from this FY of \$326K.

DPIE advised that they will now incorporate the previously offered clarifier funding into the new risk reduction project.

Should the Inland Rail Camp in Baradine go ahead, additional contributions from ARTC could be expected for the increased plant capacity from 1ML/d to 1.5ML/d, provided that the WTP upgrade can go ahead quickly enough.

Future operational expenditure is not expected to increase after implementation of the risk reduction project, due to a modernized set-up requiring less operational involvement. Confirmation of future operational cost however can only be made once a preferred option has been identified through the Scoping Study.

Community Engagement

This project would require a level of engagement of 'Inform + Consult' based on the Moderate scale and Moderate impact.

Attachments

1. Baradine WTP Filter Inspection Report, Hunter H2O, June 2020
2. Baradine WTP Capacity and Capability Review, Hunter H2O, July 2020

RECOMMENDATION

That Council:

1. Notes the information contained in the Baradine Water Treatment Plant Upgrade report.
2. Does not proceed with replacing the clarifier and filter at the current Baradine Water Treatment Plant.

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3. Undertakes a Baradine Water Treatment Plant Scoping Study as soon as possible, identifying options for the mitigation of known water quality risks at that site, including a wholistic plant replacement.

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Item 21 Development Applications

Division:	Development Services
Management Area:	Regulatory Services
Author:	Administration Assistant Environment and Development Services – Jenni Tighe
CSP Key Focus Area:	Rural and Urban Development
Priority / Strategy:	RU 4 The attractiveness appearance and amenity of our towns and villages need to be improved

Development Applications (i) Approved – May 2021

Development Application / Complying Development	Date Lodged	Date Approved	Applicant's Name	Location	Town	Type Of Development	Stop the Clock Referral Days
DA 27/2021	08/04/2021	25/05/2021	Leigh and Phillipa Packham	75 Binnia Street	Coolah	Demolition and Replacement of Shed	16
DA 9/2021	16/02/2021	11/05/2021	Taylor Made Buildings	12 Cobborah Street	Dunedoo	Installation of Manufactured Home	15
DA16/2021	10/03/2021	18/05/2021	Rod Brown	15055 Golden Highway	Dunedoo	Installation of Relocatable Dwelling	30
DA 19/2021	22/03/2021	04/05/2021	Warrumbungle Steel Buildings	65 Carrington Lane	Coonabarabran	New Garage/Shed	0
DA 20/2021	22/03/2021	18/05/2021	Warrumbungle Steel Buildings	18 North Street	Coonabarabran	New Single Storey Dwelling	13
DA 21/2021	22/03/2021	25/05/2021	Warrumbungle Steel Buildings	17 Namoi Street	Coonabarabran	New Garage/Shed	13
DA 22/2021	22/03/2021	20/05/2021	Warrumbungle Steel Buildings	5-7 Nandi Street	Coonabarabran	New Garage/Shed	13

***Development from the January 2013 Wambelong Bushfires**

^ Development from the February 2017 Sir Ivan Bushfires

RECOMMENDATION

That Council notes the Applications and Certificates approved during May 2021, under Delegated Authority.

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Item 22 Notice of Motion – Flood Zones

Notice of Motion – Flood Zones

I hereby advise that I propose to move the following Notice of Motion at the Council meeting:

That Council investigate funding for updated flood plans for Binnaway and Mendooran. People in non flooding areas are being charged extra for insurance because of inaccurate plans.

**RAY LEWIS
COUNCILLOR**

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Item 23 Notice of Motion – Business Use of Footpaths Policy

Notice of Motion – Business Use of Footpaths Policy

I hereby advise that I propose to move the following Notice of Motion at the Council meeting:

Following representations from the community, including through the Council's Community Consultation Committee meetings, concerns have been raised about the requirement that community groups wanting to use Council footpaths are being required to not only provide evidence that they have public liability insurance of \$20M but also that Council is listed on their policy as an 'interested party'.

While this does provide Council with security and protect ratepayers from a potentially expensive outcome should there be an incident it does cause many community groups difficulties, for example the CWA. I have been advised that the State body of the CWA provide public liability coverage to all branches of the CWA and therefore potentially would have numerous 'interested parties' listed on their policy. This would make it difficult for such organisations to be amending their policies.

While community groups do carry a risk when they are operating an activity from a Council footpath it would be perhaps a minor one only. I do accept that commercial operators carry a greater risk and it would be appropriate to be asking them to have the Council listed as an 'interested party'.

I am therefore proposing that:

The Council Policy on the Business Use of Footpaths be amended to reflect in Section 7 Approvals that:

- i. For commercial entities seeking to use the Council footpath, or other similar area, Public Liability Insurance will be required to a minimum value of \$20 million, with Council being listed as an interested party. Higher values may be required if assessed as higher risk.
- ii. For community entities (not for profit, local sporting or social groups) seeking to use the Council footpath, or other similar area, Public Liability Insurance of \$20 million will be required.

Attachment

1. Business Use of Footpaths Policy

**DENIS TODD
COUNCILLOR**

WARRUMBUNGLA SHIRE COUNCIL

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Item 24 Reports to be Considered in Closed Council

Item 24.1 Organisational Development Monthly Report – May 2021

Division: Executive Services

Author: Manager Organisation Development – Chris Kennedy

Summary

The purpose of this report is to update Council in relation to activities undertaken by Organisational Development including Staffing and Recruitment, Training and Workplace Health and Safety (WHS).

In accordance with the *Local Government Act 1993* (NSW) (*'the Act'*) and the *Local Government (General) Regulation 2005* (NSW), in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

The item relates to personnel matters concerning particular individuals (other than councillors) and is classified **CONFIDENTIAL** under section 10A(2)(a) of the Act, which permits the meeting to be closed to the public for business relating to the following:

- (a) personnel matters concerning particular individuals (other than councillors)

RECOMMENDATION

That the Organisational Development Monthly Report be referred to Closed Council pursuant to section 10A(2)(a) of the *Local Government Act 1993* (NSW) on the grounds that the matter deals with personnel matters concerning particular individuals (other than councillors).

Item 24.2 Three Rivers Regional Retirement Community Information Report

Division: Environment and Development Services

Author: Director Environment and Development Services – Leanne Ryan

Summary

The purpose of this report is to provide Council with an update on the Three Rivers Regional Retirement Community (TRRRC) project.

In accordance with the *Local Government Act 1993* (NSW) (*'the Act'*) and the *Local Government (General) Regulation 2005* (NSW), in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

The item relates to advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege and is classified **CONFIDENTIAL** under section 10A(2)(g) of the Act, which permits the meeting to be closed to the public for business relating to the following:

- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege

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RECOMMENDATION

That the Three Rivers Regional Retirement Community Information Report be referred to Closed Council pursuant to section 10A(2)(g) of the *Local Government Act 1993* (NSW) on the grounds that the matter deals with advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

Item 24.3 Coolah Sewerage Treatment Plan Upgrade – Land Matters
Division: Environment and Development Services
Author: Manager Warrumbungle Water – Cornelia Wiebels

Summary

The reason for the report is to gain Council approval to commence discussions over the purchase of land for the construction of a new Sewerage Treatment Plant (STP) at Coolah to replace the existing STP.

In accordance with the *Local Government Act 1993* (NSW) (*'the Act'*) and the *Local Government (General) Regulation 2005* (NSW), in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

The item relates to commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it, or confer a commercial advantage on a competitor of the council, or reveal a trade secret and is classified **CONFIDENTIAL** under section 10A(2) (c) of the Act, which permits the meeting to be closed to the public for business relating to the following:

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

RECOMMENDATION

That the Coolah Sewerage Treatment Plan Upgrade – Land Matters report be referred to Closed Council pursuant to section 10A(2)(c) of the *Local Government Act 1993* (NSW) on the grounds that the matter deals with information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

Item 24.4 Land Owned by Council in Reservoir Street Coonabarabran
Division: Technical Services
Author: General Manager – Roger Bailey

Summary

The purpose of this report is to make a resolution on the future of Council owned land in Reservoir Street Coonabarabran.

In accordance with the *Local Government Act 1993* (NSW) (*'the Act'*) and the *Local Government (General) Regulation 2005* (NSW), in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

WARRUMBUNGLE SHIRE COUNCIL

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The item relates to commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it, or confer a commercial advantage on a competitor of the council, or reveal a trade secret and is classified **CONFIDENTIAL** under section 10A(2)(c) of the Act, which permits the meeting to be closed to the public for business relating to the following:

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

RECOMMENDATION

That the Land Owned by Council in Reservoir Street Coonabarabran report be referred to Closed Council pursuant to section 10A(2)(c) of the *Local Government Act 1993* (NSW) on the grounds that the matter deals with information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

FURTHER that Council resolve that:

1. Council go into Closed Council to consider business relating to confidential information.
2. Pursuant to section 10A(1)-(3) of the *Local Government Act 1993* (NSW), the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2) as outlined above.
3. The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the *Local Government Act 1993* (NSW).